

Call to Order

The Northern Shenandoah Valley Master Gardener Association held a Board of Directors' meeting on Thursday, January 13, 2022. Elaine Specht, President, presided over the meeting and called it to order at 6:00 p.m.

Opening Remarks

Elaine welcomed the new Board members and all members of the Board. She asked for suggestions on how to keep the meetings to an hour. She suggested County Coordinators report on their projects by exception or if there are questions instead of reporting on all ongoing projects.

Attendees

Voting Board of Directors

Elaine Specht, President/Webmaster
Karen Leonard, Vice President
Alan Rogers, Treasurer
Nita Bearer, Secretary
Bob Gail, Past President

Advisory Board Members

Kathy Doyle, Volunteer Coordinator
Joan Newman, Clarke County Coordinator
Jennifer Flitton Adams, Frederick County Coordinator
Lesley Mack, Page County Coordinator
Mary Jane Korrigan, Shenandoah County Coordinator
Claire DeMasi, Warren County Coordinator
Misa Mulrone, Membership/Education Adventures Chair
Lynn Hoffman, Communications & Publicity Chair
Ann Levi, Timekeeper
Mark Sutphin, VCE Agent
Stacey Smith, VMGA Liaison

Officers' Reports

Vice President

Karen Leonard reported that the speaker for the next Association meeting will be Mary Stickley-Godinez, owner of Countryside Nurseries in Cremora, Virginia. She will talk about the art of espalier. Ann Levi has requested Michelle Carter from the Virginia Tech Office of Diversity and Inclusion to speak at the February association meeting.

Secretary

Nita Bearer asked for a motion to approve the November 10, 2021 Board minutes.

Motion: Elaine Specht moved to approve the minutes. Bob Gail seconded the motion. Motion passed.

Correspondence: No correspondence.

Treasurer's Report and Finance Committee

Alan Rogers reviewed the Treasurer's Report of December 31, 2021. A copy of the report is attached to the end of the minutes.

New Business

Elaine emailed a copy of the Organizational Chart to the Board and asked for any revisions prior to the next Association meeting. She will send the revised chart to members with the reminder of the next meeting. Elaine also reminded the Board that the Guidelines and Bylaws need to be reviewed/revised in 2022.

Old Business

There was no old business.

VCE Agent Report

Mark Sutphin reminded the Board that January 31, 2022 is the deadline for members to re-enroll and to update their information in Better Impact. He reported that there are several staffing vacancies at VCE. Elaine thanked Mark for his participation and assistance at the Master Gardener Class Orientation.

VMGA Report

Stacey reported that the next VMGA meeting will be on February 12, possibly on ZOOM. The meeting on April 9 will be in person. The Master Gardener College will be held in Blacksburg on June 22-26, 2022.

Volunteer Coordinator Report

Kathy Doyle reported that an application has been submitted for a new project regarding firescaping for wild fires.

Kathy submitted three member names for consideration to be awarded Emeritus status and three names of the public to be awarded Honorary status. On motion by Bob Gail, seconded by Alan Rogers, the Board voted unanimously to award Emeritus status to three members and to award Honorary status to three members of the public. The Secretary was requested to send an email to the Honorarians confirming their status.

County Coordinator Reports

Clarke County

Joan Newman reported that Clarke County Master Gardeners will be staffing the Information Table at the Seed Exchange. She also welcomed three Clarke County trainees to the Class of 2022.

Frederick County

Jennifer Flitton Adams reported that she plans to have a Frederick County meeting by Zoom in February. She also reported that a new lead is needed for the Freemont Street Nursery and for Instagram. Due to other obligations, Jenn will not be able to lead Fallfest this Fall.

Page County

Lesley Mack reported that the annual meeting for the Page County Master Gardeners was held by ZOOM on January 9. They discussed their six projects and reported that all projects are “good to go” depending on Covid restrictions. She also reported that two new projects are being proposed regarding teaching children about native plants and working with students of various ages to teach them about pruning and mulching. The Pruning Class and Garden Tour were also discussed.

Shenandoah County

Mary Jane Korrigan provided the following report:

At this time, Shenandoah County Master Gardeners are involved in packaging seeds to be used at Blandy Seed Exchange which takes place at the end of the month. Currently, we are responsible for 10 projects in Shenandoah County: The Corhaven Graveyard, Edinburg Mill Biofiltration Demonstration Garden, New Market Rain Garden, Seven Bends State Park Riparian Buffer, Shenandoah County Fair Education Booth and Horticulture Exhibits, Shenandoah County Green Help Line, South Street Barn Farmers’ Market, Strasburg Community Garden: Children’ Garden, and the Strasburg Farmers Market Educational Booth. A project has been submitted for approval that addresses the subject of Firescaping. Shenandoah County Master Gardeners welcomes two new interns of the Class of 2022. There will be a Project Review Meeting on February 6 by ZOOM.

Warren County

Claire DeMasi reported that there are seven members of the Class of 2022 from Warren County. She will invite them to the meetings.

Standing Committee Reports

Communications and Publicity

Lynn Hoffman requested pictures of events held to be placed in the newspapers.

Website

No report was given.

Social Media (Facebook & Instagram)

Stacey Smith reported that she and Mark Sutphin drafted social media guidelines last summer that she is sharing with members of the team to ensure VCE standards are followed. Some version of them will be added to the NSVMGA guidelines during this year’s review.

Newsletter

Elaine Specht reported that a series on invasive plants is being prepared for the newsletter.

Membership

Misa Mulrone reported that, as of January 10, 13 members need to pay their dues and 14 members were short the required hours. Currently, there are 170 members on Better Impact. The Membership Committee plans to continue the raffles at Association meetings.

Education Adventures

Misa Mulrone reported that several members have agreed to give workshops for the members. The Education Adventures committee is hoping to hold an event in March or April depending on Covid restrictions.

Special Committees

Symposium

Lynn Hoffman reported that the symposium will be held at Shenandoah University on March 12. The plan is to have the event in-person.

Gardenfest

Bob Gail reported that a meeting of the leads will be held next week.

2022 EMG Class

Elaine Specht reported that no food will be provided at the in-person class meetings due to Covid.

Adjournment

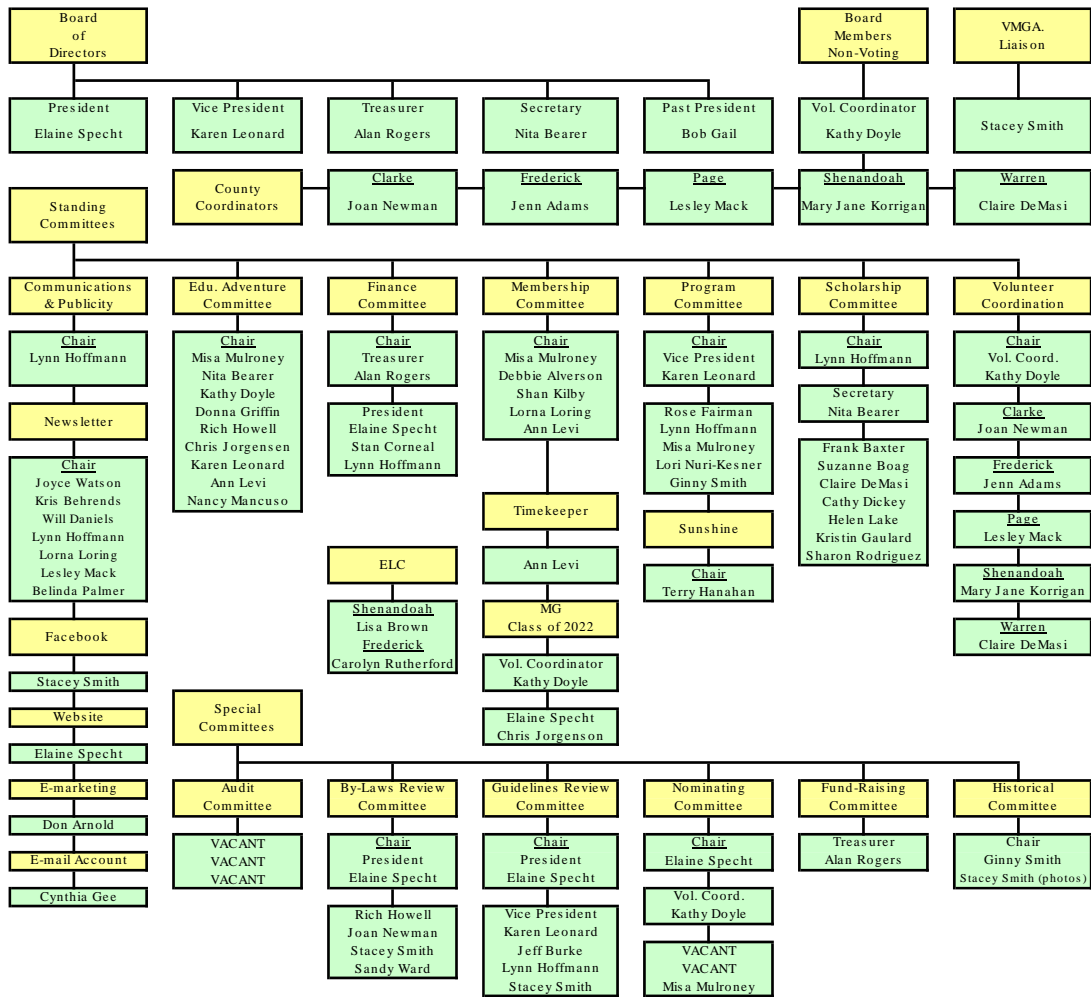
Elaine Specht sought a motion to adjourn the meeting.

Motion: Bob Gail moved to adjourn the meeting. Elaine seconded the motion. Motion passed.
The meeting adjourned at 7:20 p.m.

Respectfully submitted by Nita Bearer
Date Approved February 10, 2022
Nita Bearer, NSVMGA Secretary

Minutes for Northern Shenandoah Valley Master Gardener Association
Board of Directors Meeting Held January 13, 2022

Northern Shenandoah Valley Master Gardener Association - 2022, updated 1/15/22



Minutes for Northern Shenandoah Valley Master Gardener Association
Board of Directors Meeting Held January 13, 2022

**Northern Shenandoah Valley Master Gardener Association
Treasurer's Report
31-Dec-21**

Financial Position

GENERAL FUNDS (Checking Account)

Checking Balance December 1, 2021 \$65,733.98

<u>DEPOSITS</u>	<u>Date</u>		<u>Description</u>	<u>Amount</u>
	12/1/21	Deposit	Membership renewal	\$20.00
	12/6/21	Deposit	Membership renewal & Background Check Elaine - Symposium & M Kaetzel - Habitat	\$32.50
	12/13/21	Deposit	Sign	\$68.84
	11/8/21	Deposit	Membership renewal	\$20.00
	12/27/21	Deposit	Membership renewal	\$40.00
	12/28/22	Deposit	Membership renewal	\$20.00
	12/28/21	Deposit	Gina Wolford - Symposium	\$53.49
	12/30/21	Deposit	Membership renewal	\$20.00

<u>EXPENSES</u>	<u>Date</u>	<u>Check #</u>	<u>Description</u>	<u>Amount</u>
	12/1/21	2197	Elaine - Mailing Expenses	\$26.88
	12/1/21	2198	Jeff - Office Supplies	\$27.86
	12/16/21	2199	Joyce Watson - Belle Grove Floweral Arrranging Class	\$113.87

Checking Balance December 31, 2021 \$65,612.16

SCHOLARSHIP FUND

Scholarship Fund Balance December 1, 2021 \$27,646.34

<u>Activity</u>	<u>Date</u>		<u>Description</u>	<u>Credit Amount</u>	<u>Debit Amount</u>
	12/30/21	deposit	Interest	\$1.64	

Scholarship Fund Balance December 31, 2021 \$27,647.98

RESERVE FUND

Reserve Fund Balance December 1, 2021 \$20,364.59

<u>Activity</u>	<u>Date</u>		<u>Description</u>	<u>Credit Amount</u>	<u>Debit Amount</u>
	12/30/21	deposit	Interest	\$0.86	

Reserve Fund Balance December 31, 2021 \$20,365.45

Total Cash on Hand - December 31, 2021, 2021 \$113,625.59

Respectfully submitted,
Jeff Burke
Treasurer