

Minutes for Northern Shenandoah Valley Master Gardener Association Association Meeting Held August 18, 2019

Call to Order

The Northern Shenandoah Valley Master Gardener's Association held an Association meeting August 18, 2019 at Massanutten Country Corner, Luray, VA. Bob Gail presided over the meeting and called it to order at 3:00 pm. Sandra Ward served as Secretary.

Opening Remarks

Bob thanked Page County Master Gardeners for hosting the August meeting. He extended a special thanks to Kristin and Jeff Gaulard for opening their facility, Massanutten Country Corner, for the Association Meeting. Following the business meeting, Kristin will speak about their store and their future plans for it.

Bob also thanked the Association members for coming to the meeting.

Attendees

Thirty-six members and one guest attended.

Officers' Reports

Vice President

Carolyn Rutherford encouraged everyone to attend the Heritage Harvest Festival at Monticello on September 21. Individuals will go separately, not as a group, but Master Gardeners will meet informally for lunch if that works out. Master Gardeners can earn education hours for attending the talks.

Secretary

Sandra Ward presented the Secretary's report, noting that the July minutes were sent out by email to the membership.

Approval of Minutes: CY Haley moved to approve the minutes as emailed. James Jones seconded the motion. Motion carried with all in favor.

Correspondence: None

Treasurer's Report

Sue Rogers reported that the Association had \$93,000 on hand as of the end of July. (See Appendix for July Financial Reports).

Old Business

None.

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New Business

Bob reported that Sue Rogers will be stepping down as Treasurer for next year, so any interested member should consider stepping forward. Also needed are a newsletter editor and a Volunteer Coordinator for next year.

VCE Agent Report

Bob Gail reported for Mark Sutphin that it is not too late to sign up for Master Gardener College, to be held in Norfolk, VA September 19-22.

Volunteer Coordinator Reports

Cy honored Master Gardeners for their service, recognizing members who had received 250, 500, and 1,000 hours of volunteer service by presenting their certificate and pins.

Standing Committee Reports

Membership

Cy reminded everyone that they need to be putting their hours into VMS.

Scholarship

Bob reported that all six scholarships were given out this year.

Newsletter

Bob reported that the August issue of the newsletter is out.

Website

Bob reported that the Website is being updated. Members should see a new look later in the fall.

Special Committee Reports

2019 FallFest

Bob reported that FallFest will be held September 8, at Belle Grove, from Noon to 3:00 PM (set up will begin at 10:00 AM). Master Gardeners will be giving away daffodil bulbs and selling peonies. There will also be Master Gardener talks on Pollinator Gardens, Habitat Gardens, Seed Saving, and Fall Decorations, as well as demonstrations on various fall topics including dividing day lilies and fall propagation of woody plants.

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2020 Seed Exchange

Bob reported that the Seed Exchange will take place the last weekend in January. The Exchange will be expanded, and we will be using four rooms at Blandy.

2020 MG Class

Bob reported that planning for the 2020 class is ongoing. The class will be an on-line class, with hands-on workshops required. Interviews for potential class attendees will be held in October.

2020 Symposium

Bob reported that 2020 Symposium will be held Saturday, March 7, 2020 at Shenandoah University.

2020 GardenFest

Cy reported that we will put safety over convenience at the 2020 Garden Fest. The upper parking lot will be for plant pick-up only, not handicapped parking. The Association will rent golf carts to transport handicapped individuals from the parking lot in the field to the gate. The Association is also looking into hiring professional parking attendants to direct traffic flow. While we will incur some costs for these changes, it will improve overall safety.

Closing Remarks – Other Business

None.

Adjournment

Without objection, Bob adjourned the meeting at 3:25 PM.

Respectfully submitted by 
Sandra Ward
NSVMGA Secretary

Date Approved 10/20/19

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APPENDIX

**NORTHERN SHENANDOAH VALLEY MASTER GARDENER ASSOCIATION
 CHECKING ACCOUNT RECONCILIATION
 July 2019**

31-Jul		\$ 41,985.21
	July Credits	\$ 49.80
	July Debits	<u>\$ (1,612.30)</u>
July 31, 2019	Bank Statement Balance	<u>\$ 40,422.71</u>

Outstanding Checks:			
Date Written	Check Number	Payee	
15-Mar-19	1968	John Price, Class 2019 Speaker Honorarium	(\$50.00)
21-Jul-19	2007	Beverly Veatch - Meeting Honorarium	(\$50.00)
22-Jul-19	2009	Carolyn Rutherford-Flowers for Meeting Hosts	(\$105.30)
Total Outstanding Checks			<u>(\$205.30)</u>

NSVMGA July 31, 2019 Checking Account Balance	<u>\$ 40,217.41</u>
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Northern Shenandoah Valley Master Gardener Association Treasurer's Report YTD July 2019

FINANCIAL POSITION

GENERAL FUNDS (Checking Account)

Checking Balance June 30, 2019 2019 \$ 41,985.21

<u>DEPOSITS</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
	1-Jul-19	CREDIT Deposit - Ed Adven-Blooming Hill (Fairman)	\$33.80
	16-Jul-19	CREDIT Habitat Plaque	\$16.00

Total July 2019 Deposits \$49.80

<u>EXPENSES</u>	<u>Date</u>	<u>Check #</u>	<u>Description</u>	<u>Amount</u>
	2-Jul-19	2001	Nancy Mancuso - GF Soil	(\$34.38)
	2-Jul-19	2002	Joey Waters - GF Children's/Warren Cty Ed	(\$222.45)
	11-Jul-19	2005	Blooming Hill LLC-Ed Adv-Blm'g Hill (23) SeeList	(\$852.40)
	16-Jul-19	2006	Stacey Smith - Garden Fest	(\$478.07)
	15-Jul-19	2008	Belle Grove Plantation - half of GF SHR charge	(\$25.00)

Total July 2019 Expenses (\$1,612.30)

Checking Balance -July 31, 2019 \$ 40,422.71

SCHOLARSHIP FUND

<u>Scholarship Fund Balance</u>	<u>July 31, 2019</u>	<u>Description</u>	<u>Amount</u>
<u>Activity</u>	<u>Date</u>		
	28-Jun-19	Earned Interest	\$17.83
Total July 2019 Activity			\$17.83
Scholarship Fund Balance	July 31, 2019		<u>\$ 32,316.44</u>

RESERVE FUND

<u>Reserve Fund Balance</u>	<u>July 31, 2019</u>	<u>Description</u>	<u>Amount</u>
<u>Activity</u>	<u>Date</u>		
	31-Jul-19	Earned Interest	\$ 7.76
Total July 2019 Activity			\$ 7.76
Reserve Fund Balance	July 31, 2019		<u>\$ 20,304.24</u>

TOTAL CASH ON HAND - July 31, 2019 \$ 93,043.39

Respectfully Submitted,
Suzanne M. Rogers
Treasurer

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Budget Report

YTD July 31, 2019

<u>INCOME</u>	2019 Budget	YTD Actual	Over/(Under) Budget	June Items
Master Gardener Class (22 Trainees)	\$ 4,950.00	\$ 4,950.00	\$ -	
Member Dues	\$ 2,700.00	\$ 2,177.79	\$ (522.21)	
Miscellaneous/Donations	\$ 200.00	\$ 1,137.45	\$ 937.45	Ed Adv Lav Trip, Habitat Plaque
VT Bee House Project	\$ -	\$ 750.42	\$ 750.42	Bee House
Subtotal Income	\$ 7,850.00	\$ 9,015.66	\$ 1,165.66	
<u>GARDENFEST Final (as of July 13, 2019)</u> (additional expense to be identified for August)				
Gross Revenue	\$ 10,225.00	\$ 13,237.38	\$ 3,012.38	
Total Expenses	\$ (5,560.00)	\$ (4,159.05)	\$ 1,400.95	
Net GardenFest Revenue	\$ 4,665.00	\$ 9,078.33	\$ 4,413.33	
TOTAL INCOME	\$ 12,515.00	\$ 18,093.99	\$ 5,578.99	
<u>EXPENSES</u>				
Administration/Leadership	\$ 300.00	\$ -	\$ (300.00)	
Membership Background Screens	\$ 300.00	\$ 104.95	\$ (195.05)	
VCE Office Support Fee	\$ 250.00	\$ -	\$ (250.00)	
Continuing Education Programs	\$ 500.00	\$ 125.93	\$ (374.07)	Ed Adventure - Lavender Hill
County Projects	\$ 500.00	\$ 186.56	\$ (313.44)	Warren Cty Education Presentation
Unit Projects	\$ 2,350.00	\$ 38.85	\$ (2,311.15)	CCAP Garden, Handley Library
2019 Habitat Garden Plaques Reorder	\$ 400.00	\$ -	\$ (400.00)	
Donations/Awards/Gifts	\$ 100.00	\$ -	\$ (100.00)	
Master Gardener Class (22 Trainees)	\$ 4,950.00	\$ 4,496.37	\$ (453.63)	Screenings, Native Plant Books
Miscellaneous	\$ 1,100.00	\$ 2,005.76	\$ 905.76	Ed Adventure - Lavender Hill
VT Bee House Project	\$ -	\$ 2,109.91	\$ 2,109.91	
Newsletter	\$ 385.00	\$ -	\$ (385.00)	
Web	\$ 50.00	\$ -	\$ (50.00)	
Permanent Items	\$ 300.00	\$ -	\$ (300.00)	
Publicity/Education	\$ 610.00	\$ -	\$ (610.00)	
Surety Bond	\$ 170.00	\$ 170.00	\$ -	Surety Bond
Volunteer Coordinator Travel	\$ 250.00	\$ -	\$ (250.00)	
TOTAL EXPENSES	\$ 12,515.00	\$ 9,238.33	\$ (3,276.67)	
<u>SYMPOSIUM - FINAL (as of May 1, 2019)</u>				
Registration Fees, Raffle, Book Sale	\$ 6,300.00	\$ 10,604.87		
Total Expenses	\$ (4,000.00)	\$ (6,103.77)		
Net Income to Scholarship Fund	\$ 2,300.00	\$ 4,501.10	\$ 2,201.10	

9/7/2019