

Minutes for Northern Shenandoah Valley Master Gardener Association Association Meeting Held August 19, 2018

Call to Order

The Northern Shenandoah Valley Master Gardener's Association held an Association meeting August 19, 2018 at the Blandy Arboretum, 400 Blandy Farm Lane, Boyce, VA. Suzanne Boag presided over the meeting and called it to order at 4:00 PM. Sandra Ward served as Secretary.

Opening Remarks

Suzanne Boag welcomed Rod Yonkers, a guest from another Master Gardener Association. She also introduced the speaker, Geo Giordano, a registered medical herbalist and founder of the Sanctuary Wellness Center in Berryville, Va.

Attendees

Forty-five members and one guest were present.

Officers' Reports

Vice President

Suzanne Boag announced the upcoming meetings for this fall:

September's Association Meeting will be held Sunday, September 16, 4:00 PM. at Sunflower Cottage. Billie Clifton will be our guest speaker and her topic will be Hops and Fall Plants. Frederick County Master Gardeners will be hosting this meeting.

October's Association Meeting will be held Sunday, October 21, 4:00 PM at the Shenandoah County Office Building. We will have two guest speakers: Cathy Mayes, Chestnut Foundation President, will talk about the history of the Chestnut and what lies ahead with the effort to develop a blight resistant tree and then Eric Day, Manager of the VT Insect ID Lab, will update us on the Spotted Lanternfly. The business meeting will be abbreviated to accommodate both speakers. Shenandoah County Master Gardeners will be hosting this meeting.

November's Association Meeting will be held Sunday, November 18, 2:00 PM at the Warren County Government Center located in Front Royal. We will hold our annual business meeting and election plus review the year and our accomplishments. The Warren County Master Gardeners will be hosting this meeting. Cy would like the County Coordinators to send pictures of each respective county's Master Gardeners at work/events – please send in PowerPoint format. Cy will create a PowerPoint loop to be played at the meeting using the photos that she receives.

Secretary

Sandra Ward presented the secretary's report in person. She noted the minutes for the June Association meeting were sent out by email.

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Approval of Minutes: Bob Carlton moved to approve the minutes of the last association meeting as emailed. Bob Gail seconded the motion. The motion carried with all in favor.

Correspondence: None.

Treasurer

Bob Gail reviewed the treasurer's report (see attachments).

Old Business

None

New Business

Suzanne announced tentative plans for a field trip and educational presentation at Mount Defiance Cider in Middleburg, VA. The trip will be mid-week, probably in September.

County Coordinator Reports

Clarke County

Ann Levi will be in charge of the Master Gardeners booth at the Clarke County Fair. She reminded members to log their hours in VMS.

Frederick County

Mary Turner reported that the Winchester Farmer's Market continues to be served by master gardener volunteers on Saturdays through September. We will be recruiting a few additional volunteers for the September 15 session.

The gardening after-school extension of the Fremont Street Nursery Project will begin August 29 and run into October.

Helen Lake is looking for one volunteer for the O'Sullivan Films Lunch N Learn Session on September 13. She will also be presenting at the O'Sullivan Wellness Expo on September 27. She will need a volunteer to help set up at 9:30 AM as well as three information booth volunteers from 10:00 AM until 1:00 PM.

Frederick County Master Gardeners will meet at Westminster-Canterbury at 9:30 AM on Saturday, August 25.

Page County

No report.

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Shenandoah County

Sharon Rodriguez reported that Shenandoah County Fair starts August 25. All projects are going well.

Warren County

Jessica Priest-Cahill reported that all projects are going well. Lake Frederick wants a talk on how to prepare your garden for fall.

Jessica needs volunteers to help with the 2019 class.

Standing Committees

Communications

Lynn Hoffmann reported that Stacey Smith will be sending out events handouts.

Education

Suzanne reported that the Committee will meet soon to generate ideas for the fall. There is a possible tour/tasting at Mt. Defiance Cidery Barn, located in Middleburg. She is working out the details. We've been offered a tour/education on the process at no charge – attendees would be asked to pay for any tastings. The Cidery has an herb garden used to flavor their ciders and other alcoholic beverages and a small apple grove. The primary apple grove is located in Stephen's City and once the juice has been pressed it is brought to the Cidery to be fermented. This may be an afternoon event on a Wednesday or Thursday in September or October.

Newsletter

Stacey Smith reported that she needs articles on why people like being a Master Gardener. She also needs photos for every event we do for Facebook and the newsletter, and encouraged everyone to "like" our Facebook page.

Stacey has sent a three-panel information sheet on our speakers' bureau to the Webmaster.

Membership

Mary Craig reported that six members of this year's class have already completed their 50 hours.

Special Committees

2018 Fall Round-Up

Suzanne reported that the Fall Round-up will be held before the monthly Association meeting on Sunday, September 16, from 11:00 AM to 2:00 PM. (Set-up begins at 9:00 AM.) There will be four 45-

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minute presentations (speakers include Stacey, Cy, Jessica, and Elaine Specht). There will be some vendors - Olive Oil Soap will provide soap making demos. The Gourd Society will also be there.

Jr MG Program

Lynn Hoffmann reported that they have not been able to do the clean-up work yet because of the rain.

Seed Exchange

Elaine Specht reported that the 2019 Seed exchange will be held the last Saturday in January at Blandy. Elaine will be having a planning meeting soon and she passed out a calendar of activities leading up to the event.

Elaine will be speaking on seed saving at the Fall Round-up.

Symposium

Lynn Hoffmann announced that the Central Shenandoah Valley MG Association is having their first Symposium on October 27, and they will have a second one in the spring. Lynn is sending out information on their Symposium – Doug Tallamy, author of “Bringing Nature Home” will be one of the speakers.

2019 MG Class

Jessica Priest-Cahill needs more volunteers to help with the class. They will not have to be there for every meeting. The class will be held at the Community Center in Front Royal Tuesday and Thursday evenings, from February through May.

Garden Fest 2019

Stacey reported that she will have a pot cleaning and sorting party September 29 at her house. She needs round pots with no labels. She also is planning plant digging at Larry Haun’s house for September 22 or 23.

Lynn Hoffmann announced there would be a bird house competition at Garden Fest, and possibly a gourd competition.

Nominating Committee

The nominating committee still needs someone to run for Treasurer next year, and a Coordinator for Shenandoah County.

ELC Report – Frederick County

No report.

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Volunteer Coordinators Report

Bob Carlton reported that there will be a wrap-up meeting of the Volunteer Coordinators on October 10, at 2:00 PM in the Government Center Building in Woodstock. County Coordinators will also be holding individual wrap-up meetings of their counties.

VCE Agent

No report.

Closing Remarks

None.

Adjournment

Bob Gail moved that the meeting be adjourned. The motion passed at 4:50 PM with all in favor.

Respectfully submitted by _____

Sandra Ward

NSVMGA Secretary

Date Approved _____

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APPENDIX

**Northern Shenandoah Valley Master Gardener Association
Treasurer's Report
YTD July 31, 2018**

FINANCIAL POSITION

CHECKING ACCOUNT

Checking Balance - June 30, 2018 \$ 34,688.78

<u>DEPOSITS</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
	11-Jul	Donations	\$ 61.57

Total July 2018 Deposits \$ 61.57

<u>EXPENSES</u>	<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>
	2-Jul	Debit	\$ (12.18)	City National Credit Card - GardenFest FB Ads
	18-Jul	1887	\$ (50.00)	Robert McDuffie - MG Class Speaker
	5-Jul	1910	\$ (355.34)	Stacey Smith - GardenFest Expenses
	24-Jul	1911	\$ (329.52)	Kathryn Doyle - GardenFest and Strasburg
	17-Jul	1912	\$ (47.28)	Lynn Hoffmann - Gaden Soil
	17-Jul	1913	\$ (39.14)	Patricia Boyd - GardenFest Expenses
	20-Jul	1915	\$ (125.00)	Bob Carlton - 2nd Half 2018 VC Expenses
	18-Jul	1916	\$ (120.79)	Signet - Habitat Garden Signs

Total July 2018 Expenses \$ (1,079.25)

Checking Balance - July 31, 2018 \$ 33,671.10

SCHOLARSHIP FUND

Scholarship Fund Balance - June 30, 2018 \$ 29,633.91

<u>Activity</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
	31-Jul	Earned Interest	\$ 7.55

Total July 2018 Activity \$ 7.55

Scholarship Fund Balance - July 31, 2018 \$ 29,641.46

RESERVE FUND

Reserve Fund Balance - June 30, 2018 \$ 20,227.38

<u>Activity</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
	31-Jul	Earned Interest	\$ 2.58

Total July 2018 Activity \$ 2.58

Reserve Fund Balance - July 31, 2018 \$ 20,229.96

TOTAL CASH ON HAND - July 31, 2018 \$ 83,542.52

*Respectfully Submitted,
Robert A. Gail
Treasurer*

8/14/2018

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**NORTHERN SHENANDOAH VALLEY MASTER GARDENER ASSOCIATION
CHECKING ACCOUNT RECONCILIATION
July 31, 2018**

June 30, 2018 Bank Statement Balance	\$ 34,688.78
July Credits	\$ 61.57
July Debits	<u>\$ (1,079.25)</u>
July 31, 2018 Bank Statement Balance	\$ 33,671.10
Outstanding Checks:	
1914 - Blue Ridge PRISM Honorarium - July Association Meeting	\$ (50.00)
Total Outstanding Checks	<u>\$ (50.00)</u>
NSVMGA July 31, 2018 Checking Account Balance	<u><u>\$ 33,621.10</u></u>

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Treasurer's Report
YTD July 31, 2018

Town of Strasburg Money Market Fund

Money Market Balance - June 30, 2018					\$ 50,020.64
<u>DEPOSITS</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>		
	31-Jul	Earned Interest	\$ 13.16		
Total May 2018 Deposits					\$ 13.16
<u>EXPENSES</u>	<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>	
	31-Jul	NONE	\$ -		
Total June 2018 Expenses					\$ -
Ending Balance - July 31, 2018					<u>\$ 50,033.80</u>

Respectfully Submitted,
Robert A. Gail
Treasurer

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Northern Shenandoah Valley Master Gardener Association Budget Report YTD July 31, 2018

<u>INCOME</u>	<u>2018 Budget</u>	<u>YTD Actual</u>	<u>Over/Under Budget</u>	
Master Gardener Class	\$ 3,600.00	\$ 5,400.00	\$ 1,800.00	
Member Dues	\$ 2,300.00	\$ 2,555.84	\$ 255.84	
Miscellaneous Donations	\$ 200.00	\$ 50,617.21	\$ 50,417.21	
Subtotal Income	\$ 6,100.00	\$ 58,573.05	\$ 52,473.05	
<u>GARDENFEST</u>				
Gross Revenue	\$ 7,900.00	\$ 11,131.00	\$ 3,231.00	
Total Expenses	\$ (3,510.00)	\$ (3,257.51)	\$ 252.49	
Net GardenFest Revenue	\$ 4,390.00	\$ 7,873.49	\$ 3,483.49	
TOTAL INCOME	\$ 10,490.00	\$ 66,446.54	\$ 55,956.54	
<u>EXPENSES</u>				
Administration/Leadership	\$ 400.00	\$ 1,090.74	\$ (690.74)	Computer, Projector, Software
Membership Background Screens	\$ 600.00	\$ 80.00	\$ 520.00	
VCE Office Support Fee	\$ 250.00	\$ 250.00	\$ -	
Continuing Education Programs	\$ 500.00	\$ 150.00	\$ 350.00	
County Projects	\$ 1,200.00	\$ 149.68	\$ 1,050.32	
Unit Projects	\$ 1,020.00	\$ 1,188.10	\$ (168.10)	
Donations/Awards/Gifts	\$ 200.00	\$ 50.00	\$ 150.00	
Master Gardener Class	\$ 3,600.00	\$ 5,091.20	\$ (1,491.20)	Offset by Income
Miscellaneous	\$ 750.00	\$ 1,679.98	\$ (929.98)	NSVMGA Shirts, Magnets
Newsletter/Web	\$ 50.00	\$ 50.00	\$ -	
Permanent Items	\$ 300.00	\$ 3,208.22	\$ (2,908.22)	Canopies, Tablecloths, Signs
Publicity/Education	\$ 1,200.00	\$ 87.42	\$ 1,112.58	
Surety Bond	\$ 170.00	\$ 170.10	\$ (0.10)	
Volunteer Coordinator Travel	\$ 250.00	\$ 250.00	\$ -	
TOTAL EXPENSES	\$ 10,490.00	\$ 13,495.44	\$ (3,005.44)	
<u>SYMPOSIUM</u>				
Registration Fees	\$ 6,300.00	\$ 8,733.95	\$ 2,433.95	
Total Expenses	\$ (4,000.00)	\$ (4,980.92)	\$ (980.92)	
Net Income to Scholarship Fund	\$ 2,300.00	\$ 3,753.03	\$ 1,453.03	