

**Minutes for The Northern Shenandoah Valley Master Gardener Association  
Association Meeting Held May 15, 2016**

**Call to Order**

The Northern Shenandoah Valley Master Gardener Association held an Association meeting May 15, 2016, at 220 North Commerce Avenue, Front Royal, Virginia, 22630.

Susan Garrett, president, presided over the meeting and called the meeting to order at 4:04 PM. Stacey Smith served as secretary. At 4:05, Susan suspended the meeting for educational sessions on booths and presentations. The meeting resumed at 5:16.

**Opening Remarks**

None.

**Attendees**

43 Master Gardener Volunteers and Trainees were in attendance. *With 41 active members in attendance, a quorum was present.* (Attendee list attached.)

**Officers' Reports**

**Secretary:**

Susan Garrett noted that the minutes for the previous month's association meeting were distributed via email.

**Motion:** Bob Carlton made a motion to approve the minutes of the previous month's association meeting as distributed. Cy Haley seconded the motion. The motion carried with all in favor and none against.

Stacey Smith presented the secretary's report, requesting everyone sign in.

Correspondence:

Stacey read a thank-you card from Nicki Lynch, Samuel's Library director.

**Treasurer:**

Lee Demko presented the following treasurer's report.

**Minutes for The Northern Shenandoah Valley Master Gardener Association  
Association Meeting Held May 15, 2016**

<b>Northern Shenandoah Valley Master Gardener Association</b>		
<b>Financial Statement for April 2016 as of 4/29/16</b>		
<b>Balance on 3/31/2016</b>		<b>\$ 7,410.41</b>
<b>Deposits (3) for April 2016 (Total = \$ 165.00)</b>		
Date	Amount	Project
4/15/2016	\$ 50.00	Donation rec'd for Corhaven Project
4/22/2016	\$ 40.00	2016 Dues rec'd x 2 members
4/22/2016	\$ 75.00	2016 Garden Fest vendor fee (1) rec'd
<b>Total Deposits for April 2016</b>		<b>\$ 165.00</b>
		<b>\$ 7,575.41</b>
<b>Debits (10) for April 2016 (Total = \$ 793.10)</b>		
Date	Amount	Project
4/1/2016	\$ 50.00	2016 Class
4/6/2016	\$ 12.00	Cnty project/HJB Elem
4/6/2016	\$ 17.95	Garden Fest 2016
4/8/2016	\$ 50.00	2016 MG Class spker fee
4/11/2016	\$ 50.00	2016 MG Class spker fee
4/14/2016	\$ 200.00	Barn Series (books)
4/19/2016	\$ 50.00	Corhaven Project (donation)
4/22/2016	\$ 50.00	2016 MG Class spker fee
4/28/2016	\$ 284.31	Garden Fest 2016 (porta-potty rental)
4/29/2016	\$ 28.84	Page Cnty: "Farm-to-table" project
<b>Total Debits for April 2016</b>		<b>\$ 793.10</b>
<b>Checking Balance as of 4/29/2016</b>		<b>\$ 6,782.31</b>
<b>CD/United Bank</b>		<b>\$ 5,200.74</b>
<b>College/HS Memorial Fund</b>		<b>\$ 5,128.48</b>
<b>Total Balance on Hand as of 4/29/2016</b>		<b>\$ 17,111.53</b>

**Vice President:**

Karen Brill presented the vice president's report. The June 12<sup>th</sup> meeting is at Brick House Nursery in Page County, where we will learn about their organic farm. At July's meeting John Eckman, with Friends of the North Fork, will talk about policy, regulation, and what information Master Gardeners can present to the public.

**Minutes for The Northern Shenandoah Valley Master Gardener Association  
Association Meeting Held May 15, 2016**

## **Standing Committee Report**

### **Communications and Publicity:**

Kris Behrends presented the Communications and Publicity report. The next Barn Series session, which is on special gardens for small spaces, is Sunday at Belle Grove. She and Elaine Specht also need help with publicity, from emailing to putting up flyers.

### **Education:**

Karen Brill presented the Education report. On Saturday, May 21<sup>st</sup>, a one-hour field trip is planned to Iris Hills Farm, where we'll have a presentation on iris hybridization. We can also special order irises at that time. Counties should organize carpools because parking onsite is limited. Frederick County will carpool from Lord Fairfax Community College. On June 23<sup>rd</sup>, a program on edible flowers is planned, which will most likely take place at the Kernstown Business Center (Farm Credit building) in Winchester. Email Karen if you are interested in attending either event.

### **Finance:**

Lee Demko presented the Finance report. The CD at United Bank matured, and it has since been converted into a money market account. All accounts are now at Citibank.

### **Membership:**

Mary Craig presented the Membership report. She thanked Susan Garrett, Mary Flagg, Lee Demko, and Kris Behrends for helping to update the membership roster. There are currently 119 total members. She will post an updated membership list tonight for everyone's review. Let Mary know of any corrections. Susan Garrett will provide primary phone numbers for new interns. Susan reported that we will begin collecting dues for 2017 in November to help complete collection by January 31<sup>st</sup>.

### **Newsletter:**

Susan Garrett reported that Mark Sutphin remarked on the quality of the last newsletter and that he had forwarded it on to VCE state officials.

## **Special Committee Reports**

### **2016 Garden Fest:**

Cy Haley gave a Garden Fest report, requesting that every member of the Association plan to pitch in with the event and to put up a flyer where needed. Each lead gave an overview of his or her section.

### **Scholarships:**

Helen Lake presented the Scholarship Report. Two scholarships have been awarded for 2016. Jeremy Linaberg from Frederick County and Ashley Yanego from Shenandoah are the two students. Master Gardener Frank Baxter will be presenting the scholarship award to Jeremy Linaberg on the 22nd of May at Sherando High School. There were a total of 6 applicants. There

**Minutes for The Northern Shenandoah Valley Master Gardener Association  
Association Meeting Held May 15, 2016**

were 7 applicants via Clarke County School Guidance Office, and the forms were all late, and none were qualified or interested in a major in Ag/Hort. The committee discussed changes to the guidelines regarding flexibility in the awarding, and suggestions will be presented to the Guidelines Committee.

**Guidelines:**

Ann Levi presented the Guidelines Committee report. The first review is completed, and the committee is planning another meeting, hopefully to include the members of the scholarship committee. The committee hopes to wrap up relatively soon.

**County Coordinator Reports**

**Clarke County Coordinator:**

Ginny Smith presented the Clarke County report. County MGs have finished cleaning the Chet Hobart Park Xeriscape Demo Garden. The Johnson Williams Middle School Garden is complete. The tree planting and mulching education sessions at Clarke County High School need volunteers.

**Frederick County Coordinator:**

Helen Lake reported the first Lowes help desk info booth is complete. Bob Gail reported that it went well. The Frederick Douglass Demonstration Rain Garden also went well, though the class is now finished. Tammy Epperson's last program at Greenwood Mill is this Tuesday and is on three-sisters gardening.

**Page County Coordinator:**

Charlie Newton reported the June meeting is at Brick House Nursery, which is letting us shop from the hoop houses.

**Shenandoah County Coordinator:**

Sharon Bradshaw presented the Shenandoah County report. All projects are going well. The theme this month for both farmers' markets is composting. The New Market Rain Garden Demo Garden is in the process of clean up and mulching. Of note, April 30 was the dedication of the Corhaven Graveyard. Master Gardeners have worked with several community groups to landscape the area with native plants and wildflowers that would have been found in the area at the time. Sarah Kohrs is the director of the graveyard project for Corhaven. It is open to the public, and the website is <http://www.corhavengraveyard.org/>.

We had a full slate of volunteers who staffed our information booth at Blandy's Garden Fair 2016. Set-up on Friday was in the rain while front-end loaders constantly dumped and spread mulch in the aisles to prevent vehicles from becoming mired in the mud. The rain and mud were so pervasive that we decided to lower the tent and not open until Saturday morning. Kris Behrends and Elaine Specht arrived very early Saturday morning to take "bad" and "good" pictures for this month's NSVMGA meeting program, and mud played a major role in the action.

**Minutes for The Northern Shenandoah Valley Master Gardener Association  
Association Meeting Held May 15, 2016**

We got a variety of questions over the weekend, including several asking about native plants. One woman on Sunday had a list of five or six questions already written down. Four people asked to be notified of 2017 class registration, we had 124 contacts on Saturday and 83 on Sunday for a total of 207 for the weekend. The Rain Barrel raffle brought in \$84.00, with 27 tickets sold. Proceeds went into the Scholarship Fund.

**Warren County Coordinator:**

Katherine Rindt presented the Warren County report. Projects are ongoing. She's been in contact with the Presbyterian Church to help with an expansion of their garden.

**Volunteer Coordinator:**

Mary Flagg presented the Volunteer Coordinator Report. There are many wonderful projects going on in each county. Anyone who needs help getting hours should contact her. She also requested that members enter their hours into VMS at least quarterly and to contact her or Kris Behrends if help is needed.

**VCE Agent:**

Susan Garrett reported that Mark Sutphin could not join us tonight. Stacey Smith read Mark Sutphin's VCE Agent report to the board, as follows: Mary Flagg has worked to ensure the VMS roster is up to date. A new email about Master Gardener College went out from John Freeborn. If desired, we can put together a poster about NSVMGA programs to display at Master Gardener College. Susan pointed out that it's best to register online for classes and to do soon to ensure first choices. She asked all those attending to email her.

**Old Business**

None.

**New Business**

1) NRVMGA – Susan Garrett reported that the New River Valley Master Gardener Association is sightseeing in our area in June and would like to meet with NSVMGA members for dinner in Winchester. At this point, four people are signed up from NRVMGA. Helen Lake and her committee will coordinate for NSVMGA.

2) Publicity Rulers – Susan Garrett reported that she received pricing from Piccadilly Printing and Marketing in Winchester of approximately \$400.00 for 1,000 rulers, which cost \$376.00 in 2013.

**Motion:** Bob Carlton made a motion to approve spending \$400 for rulers. Sharon Bradshaw seconded the motion. The motion carried with all in favor and none against.

**Minutes for The Northern Shenandoah Valley Master Gardener Association  
Association Meeting Held May 15, 2016**

**Closing Remarks**

None.

**Adjournment**

**Motion:** Bob Carlton motioned that the meeting be adjourned, and James Jones seconded the motion. The motion carried with all in favor and none against, and the meeting was adjourned at 6:10 pm.

Respectfully submitted by:

*Stacey M. Smith*

Stacey Smith, Secretary

Northern Shenandoah Valley Master Gardener Association

June 12, 2016

Date Approved by the Association