

**Northern Shenandoah Valley Master Gardener's Association  
Board of Directors Meeting  
Museum of the Shenandoah, Winchester  
September 12, 2012**

**Attendees:** President Cy Haley, Secretary Suzanne Boag, Volunteer Coordinator Elizabeth Bevan, Time Keeper Susan Garrett, Shenandoah CC Carolyn Wilson, and Extension Agent Mark Sutphin.

**Opening Remarks:** Cy Haley noted that only two Board members were present and that the Board could not vote without a third Board member present.

**Vice President's Report:** Cy Haley reported that our October Association Meeting topic would be orchids.

**Treasurer's Report:** Cy Haley reviewed the Treasurer's Report as follows:

<u><b>FINANCIAL POSITION</b></u>				
<b>Checking Balance - July 31 2012</b>				
				<b>\$ 7,499.74</b>
<b>INCOME:</b>	MG Dues (dep made Aug 12)			\$ 20.00
			Total Income	<b>\$ 20.00</b>
<b>EXPENSES:</b>	# 1315 - Carolyn Wilson - potting soil			\$ 70.00
	# 1316 - FOSA			\$ 50.00
	# 1317 - Treasurer of VA - Frog & Snake Books			\$ 757.25
			General Sub Total	<b>\$ 877.25</b>
	2012 MG Class			
			2012 MG Class Sub Total	<b>\$ -</b>
			Total Expense	<b>\$ 877.25</b>
<b>Checking Balance - August 31 2012</b>				<b>\$ 6,642.49</b>
<b>Investments</b>				
	CD	12 mo. 5/4/12 Maturity		\$ 6.48 \$ 5,158.08
	CD	18 mo. 1/21/12 Maturity		\$ 12.76 \$ 5,075.67
			<b>Net Worth</b>	<b>\$16,876.24</b>

**Secretary's Report:** Suzanne Boag reported that the August Board minutes were posted on the website, and added that we would have to vote to approve the minutes at the October Board meeting.

## **Standing Committees**

**Communication and Publicity:** No report.

## **Education**

**Proposed Online Training:** Cy Haley reported that the IPM3 is being offered online with a start date of October 8. There is a fee, but MGs are eligible for a discount. Cy suggested possibly purchasing a course and holding the training for a group of interested MGs. The group discussed this idea and one negative was that the group members would not receive continuing education credit for it, but MGs could get education hours. Cy will continue to research this idea.

## **Membership**

**Membership Roster Update:** Susan Garrett reported that she and Mary Craig had gone through the membership rolls and, had come up with 39 people who they recommended be dropped from the MG roster based on the following criteria:

1. Individual requested removal from list, or
2. Non-payment of dues,
3. No volunteer hours turned in for past three years, and
4. No recertification form turned in

Susan said she would consider sending out a final email, asking those who meet the above criteria if there was a mistake, or if they would like to remain on the list, then requesting that they send in hours, dues and the recertification form. Cy Haley suggested that we accept the updated list, and if people respond to Susan's email and wish to remain on the list, then they can be added back on at that time.

**New VCE Online Hours:** Cy reported that a new VCE system is being refined, which will allow MGs to enter volunteer hours directly to VCE online.

**MG Class of 2013:** Cy suggested that Susan receive a full session to discuss hours and how to report them.

**Newsletter:** No report.

## **Special Committees**

**Audit:** Cy Haley reported that Luann Woodard has agreed to provide the necessary documentation to the Committee for the audit.

## **County Coordinators' Reports**

**Clarke:** Suzanne Boag reported that Clarke manned a booth at the Clarke County Fair and had a good location across from the Horticulture Building. Clarke MGs fielded a good number of questions, many of which were about tomatoes. She suggested that a tomato hand-out might be a good idea for next year. She reported that the ArborFest booth at Blandy's event to be held October 13 - 14 is fully staffed.

**Frederick:** Elizabeth Bevan will set up a meeting with Frederick County MGs to discuss the need for a volunteer for county coordinator. Teri Merrill is stepping down from this position. Mark Sutphin added that the Farmers' Market held at Lowe's was a success.

**Page:** No report.

**Shenandoah:** Carolyn Wilson reported that MGs manning the booth at the Shenandoah County Fair had over 250 contacts this year! The booth was a great success and brought in \$50 from the rain barrel raffle ticket sales. Carolyn was pleased that in addition to MGs, many Interns volunteered for a shift and MG Lynn Hoffmann traveled all the way from West Virginia to volunteer for a shift earning recognition for traveling the furthest distance. Carolyn is planning a final clean up session for the rain garden in New Market. The green-line will wrap up at the end of the month switching to phones in October.

**Warren:** No report.

**County Meetings:** Mark Sutphin asked if counties had year-end meetings to discuss projects and availability of volunteers. The group discussed this and determined that some counties do and some do not. Cy Haley suggested we gather Board officers, Committee Chairs and County Coordinators to do a year-end assessment/fall picnic possibly on a weekday to accommodate the most people. Mark mentioned that that there is a mix of MGs who feel spread too thin on projects and those who feel there are not enough projects available to earn hours.

## **Volunteer Coordinator's Report**

**New Coordinator:** Elizabeth Bevan has volunteered to be our new VC. She has been shadowing Cy Haley to learn the ropes.

**Mark Sutphin, background checks on volunteers:** VCE is considering adding the requirement that volunteers agree to a background check should one be needed at some point. : Mark Sutphin also mentioned the possibility of training modules for civil rights and risk management with regard to VCE. Susan Garrett suggested that this sort of training might be held in winter when MGs are not busy with garden activities.

**2013 MG Class:** Cy Haley reported that we still need class coordinators, preferably in the northern counties, Frederick, Clarke, and Warren. A couple of MGs have volunteered down in Shenandoah County as well. Cy will explore several names that were suggested by the group as possible class coordinators in the northern counties.

**Mini In-Service Training:** Mark Sutphin reported that online MG training might be available in the future and could help far flung counties like Page to train new MGs. He will keep us posted as it develops.

**VMGA Liaison Report:** No report.

## **New Business**

**Mulch Directory:** Larry Haun is interested in setting up a directory for free mulch in each county. The group discussed this idea, but there was uncertainty about MGs endorsing free mulch, not knowing the source or composition of it. The group then discussed the possibility of getting someone to talk to us about mulch.

The meeting was adjourned at 7:40 p.m.

Respectfully Submitted,

Suzanne Boag  
Secretary, NSVMGA