

**Northern Shenandoah Valley Master Gardener's Association
Board of Directors Meeting
Museum of the Shenandoah, Winchester
October 17, 2012**

Attendees: President, Cy Haley, Vice President Angie Hutchinson, Past President Bob Carlton, Volunteer Coordinator Elizabeth Bevan, VMGA Coordinator Mary Stickley, Shenandoah County Coordinator Carolyn Wilson, Education Committee Chair Lynn Hoffmann, and Extension Agent Mark Sutphin.

Reports of Boards

Vice President's Report: Angie Hutchinson reported that the speaker for October's meeting will be Gary Deoms and the topic will be orchids. The November meeting will be held on Sunday, November 18 at the Warren County Government Center and will be our annual business and election meeting. The January meeting will be held at the Fort Valley Nursery in Woodstock. For February, Angie will contact Lynne Phillips at the Natural Art Garden Center with a possible topic of miniature gardens. Shenandoah County was agreeable to hosting two meetings in a row.

Treasurer's Report: Cy Haley reported that our VMGA Intern membership check was returned. Interns will need to complete VMGA membership forms and return to Luann Laundry, who will then submit the forms to VMGA along with a new check. Cy presented the Treasurer's Report as follows:

<i>Northern Shenandoah Valley Master Gardener's Association</i>					
Treasurer's Report					
Friday, August 31, 2012					
<u>FINANCIAL POSITION</u>					
Checking Balance - July 31 2012					\$ 7,499.74
INCOME:	MG Dues (dep made Aug 12)			\$ 20.00	
			Total Income		\$ 20.00
EXPENSES:	# 1315 - Carolyn Wilson - potting soil			\$ 70.00	
	# 1316 - FOSA			\$ 50.00	
	# 1317 - Treasurer of VA - Frog & Snake Books			\$ 757.25	
			General Sub Total		\$ 877.25
	2012 MG Class				
			2012 MG Class Sub Total		\$ -
			Total Expense		\$ 877.25
Checking Balance - August 31 2012					\$ 6,642.49
Investments					
	CD	12 mo. 5/4/12 Maturity		\$ 6.48	\$ 5,158.08
	CD	18 mo. 1/21/12 Maturity		\$ 12.76	\$ 5,075.67
			Net Worth		\$16,876.24

Secretary's Report: *Bob Carlton made a motion to accept the July and August Board minutes as posted on the website, Angie Hutchinson seconded, and the motion carried with all three Board members present in agreement.*

Standing Committees

Communication and Publicity: No report.

Education

- **2013 Symposium:** Lynn Hoffmann reported that the 2013 NSVMGA symposium will be held Saturday, March 16 at Shenandoah University's Hester Auditorium beginning at 8:00 a.m. The topic will be, "Alternative Gardening in the Valley." Evelyn Hadden is a confirmed speaker for this event. Topics will include growing vegetables, lawns, problems with vegetables, and designing with vegetables. The cost will be \$40 for Active NSVMGA and \$45 for all others. The cost includes lunch and snacks.
- **Compost Wheels:** Lynn displayed a, "Compost Wheel" and suggested that we might purchase for distribution. Wheels cost \$3 each if 1000 pieces purchased, and \$6 each otherwise. All present liked the wheel idea. Lynn will try VMGA and other MG organizations for a group purchase.
- **Garden Gate Magazine Door Prize:** Lynn explained that a raffled Garden Gate magazine ticket from GardenFest had not been claimed. The group decided to offer the subscription as a door prize at the October Association Meeting. Angie Hutchinson will distribute tickets to those present at the meeting.

Membership

- **Transfer MGs:** Elizabeth Bevan brought up MGs transferring into NSVMGA. Membership should contact the transfer's home volunteer coordinator for confirmation of standing. Transferee can attend classes as an audit and buy the book through the class.
- **Emeritus:** Time Keeper Susan Garrett has 4 emeritus pins to present. *Bob Carlton made a motion to send invitations to Ron and Johan Guss, Fran Gregory, and Eleanor Ames inviting them to the January Association Meeting at Fort Valley Nursery located in Woodstock, Angie seconded. It was also moved that this meeting's time be changed to 2:00 p.m., rather than 4:00 p.m. and instead of potluck, finger foods will be requested. All three Board members present agreed and the motion carried.*
- **Potluck Themes:** The group discussed theme nights for Association Meeting Potlucks.

Newsletter: No report.

Special Committees

Audit: Cy Haley reported that the annual NSVMGA Audit has not been completed and that the Audit Committee has not met yet. *Angie Hutchinson made a motion that the Audit Committee completes the audit prior to December 31, 2012, Bob Carlton seconded and the motion carried with all three Board members in agreement.*

County Coordinators' Reports

Clarke: No report.

Frederick: No report.

Warren: No report.

Page: No report.

Shenandoah: Carolyn Wilson reported that most of the county projects were finished for the year. The green help line is 24/7/365. During the winter months there will be no Friday office hours, but MGs will monitor the computer for messages. Bob Carlton will be covering this month.

Volunteer Coordinator's Report

NEW VC Email Address: VC Elizabeth Bevan has a new email address:

Elizabethbevanmg@comcast.net.

- **2013 MG Class:** The 2013 class will be held at the Blandy Arboretum in Clarke County. Volunteers for class coordinators are needed! Please contact Elizabeth if interested in helping with the class. As VC, Elizabeth will appoint the class coordinator(s).

VMGA Coordinator's Report

- **Background Check:** Mary Stickley reminded the group that the MG application includes permission for a background check, which is required since we work with children and the elderly.
- **State Fair:** Mary reported that the State Fair went well, but VMGA had to buy tickets for volunteers. VMGA would like to update web site with a calendar of events. Mary has contact and is the liaison.

New Business

- **Open House:** The group discussed the possibility of holding open houses to the public at Association Meetings.
- **ArborFest:** The group discussed the MG Booth at Blandy's ArborFest. The booth is an Association activity. Clarke County agrees to set up and tear down and VC Elizabeth Bevan can appoint an event coordinator.
- **Leadership Course:** Mary Stickley suggested a leadership training course.
- **Thank you Gift:** *Angie Hutchinson made a motion to purchase a thank you gift in the amount of \$50 for a departing MG, Bob Carlton seconded, all three Board members present agreed, and the motion passed.*
- **GardenFest:** No recap scheduled. VC Elizabeth Bevan will coordinate 2013's event.
- **GardenFest Planning Meeting Scheduled:** Meeting to be held November 18, 2:30 p.m. at the Warren County Government Center (prior to the Association Meeting at 4:00 p.m.). If interested in helping with coordination, events, advertising, or logistics, please plan to attend!

Bob Carlton made a motion to adjourn, Angie Hutchinson seconded and the meeting was adjourned.

Respectfully submitted,

Angie Hutchinson for
Suzanne Boag
Secretary, NSVMGA