

**Minutes for The Northern Shenandoah Valley Master Gardener Association
Association Meeting Held August 20, 2017**

Call to Order_____

The Northern Shenandoah Valley Master Gardener Association held an Association meeting August 20, 2017, at 125 Prosperity Drive, Winchester, Virginia 22602. Cy Haley, president, presided over the meeting and called it to order at 4:53 PM. Stacey Smith served as secretary.

Attendees_____

39 Master Gardener Volunteers and Interns were in attendance. *With 38 active members in attendance, a quorum was present.*

Opening Remarks_____

Opening remarks included an agenda review.

Vice President's Report_____

Suzanne Boag thanked Laurie Cocina for helping with today's program. Suzanne reported September's Association Meeting is Sunday, September 17th, 4:00 p.m. at the Shenandoah University River Campus at Cool Spring Battlefield located in Clarke County, 1400 Parker Lane, Bluemont, VA 20135. Gene Lewis is the guest speaker and his topic will include the research and process involved in transforming Cool Spring from a golf course into a beautiful natural haven. Cool Spring has 195 acres of land that include over 5 miles of paved trails for walking, biking, and nature immersion. Clarke County Master Gardeners will host this meeting.

Secretary's Report_____

Stacey Smith reported the minutes for the July Association meeting were emailed for review.

Motion: Bob Gail moved to approve the minutes of the July Association meeting. Suzanne Boag seconded the motion. The motion carried with all in favor and none against.

No correspondence received.

Stacey reported she is traveling the week of the September Board and Association meetings and asked for a volunteer to take minutes at the September Association meeting. Janet Keithley volunteered to do so.

Treasurer's Report_____

Bob Gail presented the following report:

**Northern Shenandoah Valley Master Gardener Association
Treasurer's Report
YTD July 31, 2017**

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FINANCIAL POSITION

CHECKING ACCOUNT

Checking Balance - June 30, 2017 \$13,932.70

<u>DEPOSITS</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
	31-Jul	No July Receipts	\$-

Total July 2017 Deposits \$-

<u>EXPENSES</u>	<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>
	3-Jul	1805	\$(500.00)	Micalea Shell Scholarship
	7-Jul	1806	\$(250.00)	VCE Office Printing and Copying
	14-Jul	1807	\$(394.65)	Cy Haley - Association Year Pins
	14-Jul	1808	\$(50.00)	Shenandoah VCE - ELC Showcase Lynn Hoffman - 2018 GardenFest
	21-Jul	1809	\$(46.98)	Sign

Total July 2017 Expenses \$ (1,241.63)

Checking Balance - July 31, 2017 \$12,691.07

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SCHOLARSHIP FUND

Scholarship Fund Balance - June 30, 2017 \$11,184.63

<u>Activity</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
	31-Jul	Earned Interest	\$0.95

Total July 2017 Activity \$0.95

Scholarship Fund Balance - July 31, 2017 \$11,185.58

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RESERVE FUND

Reserve Fund Balance - June 30, 2017 \$5,216.93

<u>Activity</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
	31-Jul	Earned Interest	\$0.44

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Total July 2017 Activity	<u>\$0.44</u>
Reserve Fund Balance - July 31, 2017	<u>\$5,217.37</u>
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<u>TOTAL CASH ON HAND - July 31, 2017</u>	<u>\$29,094.02</u>

*Respectfully Submitted,
Robert A. Gail
Treasurer*

Special Committee Reports

2018 Symposium – Lynn Hoffmann reported the committee is meeting August 27th and speakers are lined up. Helen Lake reported varied speakers are planned to pull in those with different interests. The event is March 3, 2018 at Shenandoah University.

2018 GardenFest:

2018 GardenFest Plant Sale: Stacey Smith reported a possible dig in Strasburg for dividing daylilies in October.

She also reported the committee will have a pot collection/sorting/cleaning day and plant dividing Saturday, October 7th at 2:00 pm in Mount Jackson. They are focusing most of their efforts on the standard 6" gallon pot since they don't fall over like square pots, and they are easier to carry. She'll need to dig and divide some daylilies, so the day will include some dividing if there's interest.

She reported now is a good time to get plants marked for fall or spring dividing. Cy Haley shared that she uses bright tubing over stakes to mark plants so she can divide them early in the spring before they get too big.

2018 Master Gardener Class: Susan Garrett reported the coordinators have held several planning sessions. They are starting publicity with the big push happening in fall and January.

2018 Nominations Committee: Stacey Smith reported the committee is trying to meet by email but may need to get together if they don't have a nomination for secretary after today's meeting. She gave more detail about the role and asked those interested to see her recent email with more information, to talk today with her or Suzanne Boag, or to talk with a member of the nominations committee. The bylaws and guidelines include thorough information.

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2018 Seed Exchange: Elaine Specht reported via email the first planning meeting is September 9th at 10:00 AM at Fort Valley Nursery. All are welcome, and she'll try to keep it to an hour. Three seed packaging meetings will follow later in fall at her home and at Blandy. The actual event is the last Saturday in January. Elaine will need volunteers for the seed packaging, event setup, and the actual event. Contact Elaine if interested in helping.

Old Business

1. Project & Budget Meetings. Cy Haley reported the annual project review and budget meetings will take place September 9th. Members should have their hours entered for the year and all budget requests to Bob Gail.

New Business

1. LFSWCD Community Garden. Cy Haley presented for discussion the LFSWCD Community Garden. Roz McIntosh will chair the project. More information will be shared as its available.

2. VCE & NSVMGA. Cy Haley reported that VCE Master Gardener Volunteers in the Northern Shenandoah Valley Unit of the VCE Master Gardener Program are not required to be members of the Northern Shenandoah Valley Master Gardener Association. There are three independent VCE MGs who are not members of the NSVMGA. Independent VCE MGs are welcome to volunteer for any NSVMGA sponsored VCE MG project at the project leader's discretion. In addition, any NSVMGA MG is welcome to volunteer for any independent VCE MG's project at the project leader's discretion. NSVMGA will only fund its own projects, including supplies, table covers, and handouts. NSVMGA meetings and NSVMGA member continuing-education events are open only to Association members.

VCE Agent Report

No report.

Volunteer Coordinator Report

Bob Carlton reported a county coordinator meeting will take place September 6th and a project wrapup will take place September 9th. He asked members who have questions about VCE & NSVMGA talk with him or Mark Sutphin. Cy Haley asked that members also talk with her if they have any questions or concerns.

County Coordinator Reports

Warren: Katherine Rindt reported via email a meeting is scheduled for Warren County Master Gardeners on August 23 at 6:00 pm at the Samuels Public Library.

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Shenandoah: Sharon Bradshaw reported projects are ongoing. Completed projects are in review and planning for next year. The County Fair begins this week, and she was able to fill the roster with volunteers. The county has decided to drop the two September Lowes Help Desk sessions for lack of volunteers. More details on county projects will be in the September newsletter.

Page: Lesley Mack reported fair week is coming up, and county Master Gardeners will work at both the Youth and Adult Horticultural Flower Shows. In addition, Charlie Newton should manage the Water Quality Booth, and Susan Finlay is creating a pollinator exhibit. The Project wrap-up forms were filled out for the six projects in Page County and sent to Bob Carlton. Cheryl McDonald and other Master Gardeners are at the Farmers Market on Saturdays, and they feel it is quite successful. The county has had a few Homeowner/Greenline questions.

Frederick: Helen Lake reported volunteers are needed for Greenline. John Kummer is leading the fall session of the Lowes table. The Day Trippin' program is planning its first event, and if a success, will open to all members and spouses/friends.

Clarke: Ginny Smith reported the county fair was busy. The county is holding a planning meeting toward the end of the year.

2017 The Gathering: At this time Suzanne Boag reported on the Unit Project, the 2017 Gathering, which is October 21st-22nd at the Clarke County Fair Grounds in Berryville. "The Gathering" is an "Agri-Cultural" Celebration. Agri meaning land, and agriculture meaning working or tilling land in order to produce food. Food of course is necessary for living. We will setup on Friday, October 20, and Saturday & Sunday we will have an MG Booth with children's activities and displays as well as VCE publications, seeds, and fertilizer packets to hand out. Suzanne is passing around a sign-up sheet and will also send it out via email.

Standing Committee Reports

Communications & Publicity: Lynn Hoffmann reported two articles written by Jennifer Huffman on the Farmers market in Shenandoah and Luray were sent into the local papers. There was no response from the papers, but she is still hopeful they will be published. Jennifer is planning to do something for the Winchester Market.

Any project chairs should email Lynn Hoffmann with any updates or descriptions of projects that they want to be sent out to the public. All emails are coordinated with Facebook and Suzanne Boag so we can cover things at the same time. Notifications to the papers need to be sent in at least 30 to 45 days prior to the event date. These items are sent in for community

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calendar areas in the paper. Reprinting of brochures, bookmarks, and rulers are being updated with the printer.

Education: Suzanne Boag reported the Association Photo Workshop Part 2 is Saturday, September 23, 9 to 12, at Belle Grove Plantation in Frederick County. The Photo workshop will be taught by Rob & Ann Simpson, who have collectively taught science classes at LFCC for over 60 years. They have written and taken pictures for numerous books that highlight some of the National Parks across the United States. Three of those books (Nature Guides to Rocky Mountain, Blue Ridge Parkway, and Shenandoah National Parks) have won awards from the Virginia Outdoor Writers Association. They have also created an app with the Falcon Guides entitled, "Wildflowers of Shenandoah National Park." We are limited to 30 attendees, and because this is a NSVMGA funded internal educational workshop, it is free and limited to Association members. She is sending around a signup sheet today and by e-mail.

Finance: No report.

Membership: No report.

Newsletter: No report.

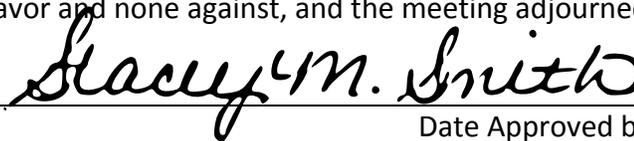
Closing Remarks _____

Cy Haley shared that being an Association member has a lot of benefits. She enjoys working with so many talented people and the friendships she's made within the Association. She appreciates any input or questions on the values of being an Association member.

Adjournment _____

Motion: Frank Baxter moved to adjourn the meeting. Bob Gail seconded the motion. The motion carried with all in favor and none against, and the meeting adjourned at 5:59 pm.

Respectfully submitted by:



9/17/17

Stacey Smith, Secretary

Date Approved by the Board

Northern Shenandoah Valley Master Gardener Association