

Minutes for The Northern Shenandoah Valley Master Gardener Association Association Meeting Held November 13, 2016

Call to Order

The Northern Shenandoah Valley Master Gardener Association held an Association meeting November 13, 2016, at 220 N Commerce Ave, Front Royal, Virginia 22630. Susan Garrett, president, presided over the meeting and called the meeting to order at 2:10 PM. Stacey Smith served as secretary.

Opening Remarks

Susan Garrett welcomed those in attendance. She has recertification forms on hand to fill out and return, and Lee Demko is now taking 2017 dues. The deadline to return both the recertification form and the dues is January 31, 2017.

Attendees

51 Master Gardener Volunteers and Interns were in attendance. *With 48 active members in attendance, a quorum was present.* (Attendee list attached.)

Officers' Reports

Secretary:

Susan Garrett noted that the minutes for the previous month's association meeting were distributed via email.

Motion: Bob Carlton moved to approve the minutes of the previous month's association meeting as distributed. Lynn Hoffmann seconded the motion. The motion carried with all in favor and none against.

Susan Garrett thanked Stacey Smith for her service as secretary.

Correspondence:

None.

Treasurer:

Lee Demko presented the following treasurer's report:

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NORTHERN SHENANDOAH VALLEY MASTER GARDENER ASSOCIATION

Finance Report for October, 2016

<u>CHECKING ACCOUNT</u>	Checking Balance as of September 30, 2016	\$ 5,872.65
	<u>5 Deposits for October, 2016</u> (\$ 813.85)	
	10/17	\$ 545.00
		Dues
	10/28	\$ 209.60
		L Hoffman, children project
	10/28	\$ 14.25
		S Bradshaw, 2017 dues
	10/28	2235 \$ 25.00
		2017 Dues
	10/31	1092 \$ 20.00
		2017 Dues
	<u>1 Debit for October, 2016</u> 10/10	1712 \$ 50.00
		speaker fee
	<u>Checking Balance as of October 31, 2016</u>	<u>\$ 6,636.50</u>
<u>SCHOLARSHIP FUND</u>	Balance as of September 30, 2016	\$8,822.52
	10/28 Dep	\$ 67.20
		L Hoffman
	10/28 Dep	\$ 127.38
		Barn Series (# 1406)
	10/31 Int	\$ 0.75
	<u>Scholarship Fund Balance as of October 31, 2016</u>	<u>\$ 9,017.85</u>
<u>RESERVE FUND</u>	Balance as of September 30, 2016	\$ 5208.08
	10/31/2016 Int	\$ 0.44
	<u>Reserve Fund Balance as of October 31, 2016</u>	<u>\$ 5, 208.47</u>
TOTAL BALANCE ON HAND AS OF 10/31/2016		\$ 20, 862.82

Respectfully Submitted, Sandra Lee Demko

Susan Garrett thanked Lee Demko for her service as treasurer.

Vice President:

No report. Susan Garrett thanked Karen Brill for her service as vice president.

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Standing Committee Reports _____

Communications and Publicity:

No report. Susan Garrett thanked Kris Behrends for her service as chair of the committee. She then reported that the Board appointed Lynn Hoffmann as the new chair.

Education:

No report. Susan Garrett thanked Karen Brill and Sandy Ward for their service as co-chairs.

Finance:

Lee Demko presented the Finance report. If anyone attended the photography class and overpaid their fee, please see her for a refund. She also requested members get their dues in today if possible. The fee is \$20 per person or \$25 per couple.

Membership:

Mary Craig presented the Membership report. NSVMGA has 95 active members. She asked that all members get their dues and recertification forms in early. The deadline for both is January 31, 2017. Susan Garrett thanked Mary Craig for her service as chair.

Newsletter:

Richard Stromberg presented the Newsletter report. He requests that members send him articles. Susan Garrett thanked Richard Stromberg for his service as editor, along with Donna Funk-Smith as webmaster.

Special Committee Reports _____

2017 Garden Fest:

Cy Haley presented the 2017 Garden Fest report. There are a few leader positions still open, and a list will go out via email. If anyone is interested, email her. The 2017 focus is on children, and the event will have paid advertising for the first time. Stacey Smith reported that the first plant digging parties were held in October and asked if anyone anticipates needing digging help in the spring to let her know. Susan Garrett thanked Cy Haley for her service as chair.

2017 Symposium:

Sandy Ward presented the 2017 Symposium report. The event is set for April 1, 2017, at Lord Fairfax Community College in Middletown. Six speakers are lined up, with each attendee having two large sessions and two breakout sessions, along with lunch. The event will also have a used-book sale, and books are needed from Association members. Susan Garrett thanked Sandy Ward and Bob Gail for their service as co-chairs for the 2017 event, and she thanked Karen Brill and Sandy Ward for their service as co-chairs for the 2016 event.

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2017 Master Gardener Class:

Susan Garrett presented the Class of 2017 report. Flyers are now available for the class, as well as locations for posting. Association members are needed to put them up. Lynn Hoffmann will work with county coordinators to ensure the flyers are distributed for posting.

2017 Seed Exchange:

Elaine Specht presented the 2017 Seed Exchange report. She has seed envelopes for packaging. If an attendee brings five envelopes of seeds, they can take as many packets as they'd like. If someone attends without bringing seeds, they may take up to four packets. The event is Saturday January 28, 2017, at Blandy. Susan Garrett thanked Elaine Specht for her service as chair.

2016 Barn Series:

Lynn Hoffmann presented the 2016 Barn Series report. Leftover books from the classes are available for purchase at 30% off. Susan Garrett thanked Lynn Hoffmann for her service as chair.

County Coordinator Reports

Warren County Coordinator:

Pat Casey and Sue Rogers gave a presentation on the Front Royal Presbyterian Church project. Susan Garrett thanked Katherine Rindt for her service as county coordinator and asked for a member from Warren County to serve with Katherine as co-chair.

Shenandoah County Coordinator:

Sari Carp led a game on Shenandoah County's projects. Susan Garrett thanked Sharon Bradshaw for her service as county coordinator.

Page County Coordinator:

Cheryl McDonald read a poem on Page County's projects. Susan Garrett thanked Tom Mack and Lesley Mack for their service as county co-coordinators.

Frederick County Coordinator:

John Kummer reported the end of year county meeting is Tuesday November 15th at 7PM at Westminster Canterbury in Winchester Hall. He also reported a successful year with county projects. He introduced Helen Lake as the new county coordinator as of January 1, 2017. Susan Garrett thanked John Kummer for his service as county coordinator

Clarke County Coordinator:

Ginny Smith gave a presentation on Clarke County's projects. Susan Garrett thanked Ginny Smith for her service as county coordinator.

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Volunteer Coordinator's Report

Mary Flagg presented the Volunteer Coordinator report via email. Bob Luce and Jeff Patton are now Master Gardeners. Susan Garrett held Mary Flagg's 20/8 initiative drawing, and Suzanne Boag, Lynn Hoffmann, Mike Marx, Karen Brill, and Bob Luce all won prizes. Susan Garrett thanked Mary Flagg for her service as volunteer coordinator.

VCE Agent's Report

Mark Sutphin presented the VCE Agent report. He remarked that during the summer, most days on the general calendar had at least one event scheduled. He thanked everyone for all that they do as volunteers. Susan Garrett thanked Mark Sutphin for his service as NSVMGA's VCE Agent.

Old Business

1. Nature Photography Class with the Simpsons – Sari Carp thanked everyone who attended. She hopes to have a second class in the spring. She is also looking for a member who can help in negotiating with LFCC in hopes of securing a nonprofit discount for those members who would like to take the Simpson's photography course.
2. Karen Brill, on behalf of the board, thanked Susan Garrett for her service as president.

New Business

1. 2017 Budget – Susan Garrett reported that the Board has approved the 2017 budget as distributed via email.

Motion: Bob Carlton moved to approve the 2017 budget as distributed via email. James Jones seconded the motion. The motion carried with all in favor and none against.

2. 2017 Executive Board – Susan Garrett reported that the Board has received the nominating committee's 2017 slate of officers as distributed via email: President: Cy Haley, Vice President: Suzanne Boag, Secretary: Stacey Smith, and Treasurer: Bob Gail. For each position, Susan asked if there were any nominations from the floor. There were no additional nominations.

Motion: Bob Carlton moved to elect the 2017 executive board of directors as distributed via email. Charlie Newton seconded the motion. The motion carried with all in favor and none against.

Susan Garrett thanked Bob Carlton for his service as past president.

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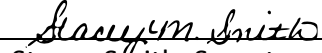
Closing Remarks _____

None.

Adjournment _____

Motion: Bob Carlton moved to adjourn the meeting. Paula Brownlee seconded the motion. The motion carried with all in favor and none against, and the meeting was adjourned at 3:15 pm.

Respectfully submitted by:



Stacey Smith, Secretary

Northern Shenandoah Valley Master Gardener Association

January 15, 2017

Date Approved by the Association