

**Minutes for The Northern Shenandoah Valley Master Gardener Association
Association Meeting Held July 17, 2016**

Call to Order

The Northern Shenandoah Valley Master Gardener Association held an Association meeting July 17, 2016, at 600 N Main St #100, Woodstock, VA 22664.

Karen Brill, vice president, presided over the meeting and called the meeting to order at 5:12 PM. Stacey Smith served as secretary.

Opening Remarks

None.

Attendees

40 Master Gardener Volunteers and Interns were in attendance. *With 36 active members in attendance, a quorum was present.* (Attendee list attached.)

Officers' Reports

Secretary:

Stacey Smith noted that the minutes for the previous month's association meeting were distributed via email.

Motion: Bob Carlton made a motion to approve the minutes of the previous month's association meeting as distributed. Suzanne Boag seconded the motion. The motion carried with all in favor and none against.

Correspondence:

None.

Treasurer:

Lee Demko presented the following treasurer's report in absentia:

Northern Shenandoah Valley Master Gardener Association Financial Statement for June 2016			
Checking Account			
Balance on 5/31/2016			\$4,295.00
12 Deposits for June 2016 (Total = \$7,430.14)			
Date	Amount	Project	
6/6/2016	\$ 225.00	GF	
6/6/2016	\$ 386.00	GF	

**Minutes for The Northern Shenandoah Valley Master Gardener Association
Association Meeting Held July 17, 2016**

6/6/2016	\$4,028.00	GF	
6/6/2016	\$ 452.39	GF (Square Deposit)	
6/7/2016	\$ 20.00	2016 Dues	
6/7/2016	\$ 286.00	GF	
6/7/2016	\$ 310.00	GF	
6/8/2016	\$ 886.00	MG Tee Shirts Order	
6/9/2016	\$ 56.00	GF	
6/10/2016	\$ 93.00	GF	
6/10/2016	\$ 250.00	GF	
6/10/2016	\$ 437.75	GF	
Total Deposits for June 2016			\$7,430.14
			\$ 11,725.14
9 Debits for June 2016 (Total = \$ 4,603.38)			
Date	Amount	Project	
6/2/2016	\$ 1,332.00	GF (seed \$)	
6/6/2016	\$ 50.00	GF	
6/13/2016	\$ 29.97	Frederick County	
6/14/2016	\$1,303.37	GF	
6/15/2016	\$ 50.00	Speaker Honorarium	
6/15/2016	\$ 986.00	Tee Shirts Order (Members)	
6/16/2016	\$ 485.10	Piccadilly Printing	
6/16/2016	\$ 331.94	Piccadilly Printing	
6/21/2016	\$ 35.00	GF	
Total Debits for May 2016			4,603.38
Checking Balance as of 5/31/2016			\$ 7,121.76
Scholarship Fund			
Balance on 5/31/2016			\$7,855.98
Date	Amount	Project	
6/8/2016	\$ 200.00	Scholarship Award	
6/9/2016	\$ 387.00	Deposit - GF	
6/10/2016	\$ 149.00	Deposit - GF	
6/30/2016	\$ 0.67	Deposit - Interest	
Current Scholarship Fund Balance			\$ 8,192.65

**Minutes for The Northern Shenandoah Valley Master Gardener Association
Association Meeting Held July 17, 2016**

Reserve Fund			
Balance on 5/31/2016			\$5,206.29
<u>Date</u>	<u>Amount</u>	<u>Project</u>	
6/30/2016	\$ 0.43	Deposit - Interest	
Current Reserve Fund Balance			\$ 5,206.72
Total Balance as of 6/30/2016			\$ 20,521.13

Vice President:

Karen Brill presented the vice president's report. The August meeting is in Warren County. The location and program are to be determined.

Standing Committee Report

Communications and Publicity:

Kris Behrends presented the Communications and Publicity report. She introduced herself as new chairperson and thanked Stacey Smith for serving as the previous chair. Sarah Kohrs has agreed to head the publicity for the 2017 class.

Kris reported meeting with the 2017 Symposium committee prior to today's meeting to start working on that project.

The Barn Series is advertised in the *Winchester Star* and *Northern Virginia Daily* and will continue to be through its duration. The next class is in August.

Stacey Smith formally stepped down as co-chair of the committee, and she gave a presentation on how the committee works on publicity and communications, including priorities, deadlines, and needs from project leads.

Education:

No report.

Finance:

No report.

Membership:

Mary Craig presented the Membership report. NSVMGA has 120 members, 99 of whom are active, with the rest as emeritus or honorary members.

**Minutes for The Northern Shenandoah Valley Master Gardener Association
Association Meeting Held July 17, 2016**

Newsletter:

No report.

Special Committee Reports

Guidelines:

Karen Brill presented the Guidelines Committee report. The committee distributed its recommendations to the board via email. After additional revision, the guidelines committee will send the board revised recommendations.

Some recommended changes to the scholarship section require a change to the Bylaws in section VIII2G, to remove the words "College" and "High School." This will be voted upon at the August association meeting.

2017 Symposium:

Sandy Ward presented the 2017 Symposium report. The event is set for April 1, 2017, at Lord Fairfax Community College in Middletown. The new location has a good layout for registration and speakers, with plenty of parking. Alice Finder and Donna Griffin have joined the co-chairs Bob Gail and Sandy Ward on the committee. The committee is now working on programs and publicity.

2017 Garden Fest:

Stacey Smith presented the 2017 Garden Fest Plant Sale report. Recommendations for the month of July include taking pictures of plants in bloom, marking plants for dividing this fall/next spring, and dividing bearded iris. University of Maryland Extension has a good "how to" on dividing iris.

2017 Nominating Committee:

Suzanne Boag presented the 2017 Nominating Committee report. The committee met before today's meeting and is accepting nominees for the positions of president, vice president, secretary, and treasurer. If anyone is interested in learning more about the positions, please see Suzanne's email or a member of the committee: Suzanne (chair), Mary Flagg, Barb Hallar, or Stacey Smith. To make a nomination, please get the nominee's permission and then speak with a member of the committee.

County Coordinator Reports

Clarke County Coordinator:

Ginny Smith presented the Clarke County report. The fair starts August 14th, and the farmers' market in Berryville is ongoing.

**Minutes for The Northern Shenandoah Valley Master Gardener Association
Association Meeting Held July 17, 2016**

2016 Blandy Community Garden:

At this time, Mary Craig reported that the Blandy Garden unit project has started and is doing well. Volunteers are needed to water and weed.

Frederick County Coordinator:

John Kummer presented the Frederick County report. Green line is going well and is a good way to earn hours. Timbrook Community Garden is going very well. It's planted well, and people are taking care of the plots, including Freemont Nursery. Lowe's Help Desk is finished for the season, and a new leader is needed for the fall help desks. Sari Carp reported that Orchard Ridge is in progress.

Page County Coordinator:

Charlie Newton reported The Valley Health Care summer intern work group came to Page County on June 30th for a day of weeding around the Chinquapin Oak. He, Susan Finlay, and Tom & Lesley Mack were there to assist the work group. Much of the privet roots, weeds, and brush were rooted out and pushed back from the oak.

Cheryl McDonald reported that she and Robbin Holland worked in the Page County Library's display case to put up information about "Discover your outdoor spaces." She also reported the farmers' market has begun.

Shenandoah County Coordinator:

Sharon Bradshaw presented the Shenandoah County report, welcoming everyone to Shenandoah County. She and the county are pleased to host the membership in an air-conditioned building.

Green Help Line is ongoing, as are the two farmers' markets, with questions coming in steadily about everything from insects to pathogens. The county has applied for a couple of new projects: Elaine Specht is starting early on the Blandy Seed Exchange, and Alice Findler is very interested in coordinating volunteers for the new Edinburg Mill Rain Garden. The annual Fair Judging Class is to be taught by Bob Carlton on August 6 and is open to the entire membership as well as to the general public. If you are interested in attending and bringing a friend, please contact Bob.

The clean-up days at the New Market Rain Garden have been interrupted by rain. The vegetation is lush, and it is helping to crowd out many of the weeds. The second of three 4-H Day Camps is later this month in New Market. Corhaven Graveyard has several community groups scheduled to work over the next few weeks under Master Gardener supervision, and the county is pleased to announce Sarah Kohrs' display on the Corhaven project placed second in the Commonwealth at Master Gardener College.

**Minutes for The Northern Shenandoah Valley Master Gardener Association
Association Meeting Held July 17, 2016**

We had our first Class of 2017 open planning meeting this past week with a small but very interested turnout. Several others contacted us to say they wanted to be involved but couldn't make this meeting. Sue Rogers, our budget lead, will meet with the Management Team next week to discuss expenses. We're in the talking stage with the New Market Rain Garden project leads about the Garden as a class project. It is six years old and ready for plants to be divided and rearranged. One of our goals is to identify all the plants that will remain or be added to the site and, by the end of the class, to have created a plant map to be available to visitors.

Sharon emphasized that any lists of people interested in being informed of upcoming Master Gardener events be sent on a regular basis to Mark Sutphin for inclusion on the contact database.

Warren County Coordinator:

Beth Cypser presented the Warren County report. Greenline is ongoing. Belle Boyd garden renovation work is every Wednesday morning. Hilda J Barbour has a raised-bed garden, and Joey Waters will hold some classes there in the future.

Volunteer Coordinator:

Mary Flagg presented the Volunteer Coordinator report. She first recognized Sarah Kohrs for her second-place winning brag board at Master Gardener College.

Mary and Karen Brill then recognized those 14 members who reached milestones in 2015. Those bolded were recognized at Master Gardener College:

- 2000 hrs: **Suzanne Boag, Cy Haley**, and Richard Stromberg
- 1000 hrs: Sharon Bradshaw and Mary Flagg
- 500 hrs: Karen Brill, Sandra Lee Demko, **Stacey Smith**, and Donna Funk-Smith
- 250 hrs: Claire DeMasi, Cecelia Latham, Charles Newton, Sue Rogers, and Russ Watkins

Mary began her 20/8 Grow the Pot Initiative to recognize those members who have entered their hours for the year. Ginny Smith won today's drawing.

VCE Agent:

No report.

Old Business

None.

New Business

None.

**Minutes for The Northern Shenandoah Valley Master Gardener Association
Association Meeting Held July 17, 2016**

Closing Remarks

None.

Adjournment

Motion: Bob Carlton motioned that the meeting be adjourned, and Stacey Smith seconded the motion. The motion carried with all in favor and none against, and the meeting was adjourned at 6:09 pm.

Respectfully submitted by:

Stacey M. Smith

08/21/2016

Stacey Smith, Secretary

Date Approved by the Association

Northern Shenandoah Valley Master Gardener Association