

Master Gardener Volunteer Time Summary

MG Unit: 187	County:
Name:	Date Submitted:
Address:	Telephone:
E-Mail:	1st Quarter - Due April 1

Activity/Description		Hours			Mileage	Contacts
Date	(Keep very short)	P	D	E	M	(use codes below)
Totals:		0	0	0	0	

Send to:	Contact reporting example:	Category	Code	Meaning
Susan Garrett 303Archer Ct. Berryville, VA 22611 PH: 540-955-3291 SusanSGarrett@yahoo.com	You give a talk to a garden club consisting of: 3 white ladies aged 19-64 12 white ladies aged 65+ 2 black older ladies 2 white older men.	race or ethnicity	A	Asian
			B	Black / African American
			H	Hispanic / Latino
HOURS: "P" = project work "D" = drive time "E" = Education Report as quarter hours only (ex. .25, .50, .75)	Your contact report would be: 3W64F, 12W65F, 2B65F, 2W65M (Information is observed, best guess) CONTACTS: Members of the gardening public. Please use demographic codes.		I	American Indian
			W	White
		age	18	18 or younger
			64	19 to 64
		65	Over 64	
		sex	F	Female
			M	Male