

**Northern Shenandoah Valley Master Gardener Association Meeting
Mid-Atlantic Farm Credit Office, Frederick County
March 16, 2014**

President Bob Carlton brought the meeting to order at 4:05 p.m.

November's Minutes: Bob Carlton noted that the minutes were posted on the website and asked for a motion to approve them. *Mary Craig made a motion to accept the minutes as posted, Angie Hutchinson seconded, and the motion passed with no objections.*

Treasurer's Report: Lee Demko presented the Treasurer's report for March as follows:

Northern Shenandoah Valley Master Gardeners Association

Financial Statement for March 2014 (as of 3/9/14)

Checking Opening Balance – as of 3/9/2014	\$9712.40
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Income: None

Total checking balance for Mar as of 3/9/14	\$9712.40
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Expenses: (Checks outstanding)

1428 C Frenzel	(speaker fee)	\$50.00
1431 B Mackintosh	"	\$50.00
1432 M. Neese	"	\$50.00
1434 T Roulston	"	\$50.00
1435 D Dillon	"	\$50.00
1436 T Fogel	"	\$50.00
1437 C Schmidt	"	\$50.00
1438 A Straw	"	\$50.00
1439 M Stickley-Godinez	"	\$50.00
1440 R McDuffie	"	\$50.00
1443 E McConnell	"	\$18.84
1445 A Sign Place (Garden Symposium expense)		\$67.76
1446 K Nowak	(speaker fee)	\$50.00
Total checks outstanding		\$636.60

Checking Closing Balance (on 3/9/14)	\$9075.80
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Investments: CD Cert. of Deposit, United Bank 11/4/13 Maturity	\$5172.24
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Savings Account – United bank (12/31/13)	\$5103.36
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Total Cash on Hand Mar 9, 2014	\$19,351.40
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Prepared by: Sandra Lee Demko

Vice President's Report: Ginny Smith reported that all 2014 Association Meetings have been scheduled and are posted on VMS. She added that Saundra Johnson, our February speaker, sent a thank you note; she enjoyed talking to us about herbs and appreciated the honorarium. She stated that our April Association meeting will be held at Mackintosh Fruit Farm.

Standing Committees

Publicity: No report.

Education

1. **MG Symposium:** Helen Lake thanked the Symposium Committee for all the hard work put into the event; Committee members included Helen as chair, Kris Behrends, Suzanne Boag, Sharon Bradshaw, Bob Carlton, Lee Demko, Tammy Epperson, Lynn Hoffmann, Janet Keithley, Theresa Krause and Ginny Smith. She also thanked all who helped distribute flyers and helped to make the Symposium a success.
2. **Jr. MGs at Greenwood Mill Elementary:** An Awards Ceremony was held and a follow-on meeting with the principal is scheduled. A 20 year old graduate student spoke to the children about what it was like to be a scientist.
3. **Jr. MG Homeschoolers:** March 11th the program begins for spring and teaching help is needed. Please donate fairy garden items for the C-Cap garden.
4. **Thanks to VCE Office:** The VCE partnership with NSVMGA allowed for team Xeroxing, organizing and borrowing of materials and Helen asked that we all sign a card thanking them for all their help.

Finance: Lee Demko reported that the 2013 Audit was complete and suggestions will be presented to the Board. Frank Baxter said he gave the audit 4 gold stars and the one issue had already been rectified.

Special Committees

Guidelines: Bob Carlton reported that the Board had approved the revised Guidelines and requested a motion to accept as presented to the Board. ***Mary Craig made a motion to accept the revised guidelines, Angie Hutchinson seconded, and the motion passed with no objections (quorum=19 Active, 28 Active present).***

GardenFest: Carolyn Wilson announced that she had pots and labels for anyone planning to donate plants to GardenFest. She suggested digging plants early when it is time to divide. Angie Hutchinson asked that everyone look through their garden sheds and garages for gently used gardening items. She added that gardening books and magazines are welcome donations for Second Hand Rose.

MG Class of 2014: Sharon Bradshaw reported full attendance every week so far and only one student could not attend the Symposium. Applause followed her announcement.

County Coordinators Reports

Clarke: Mary Craig reported that Clarke had a county meeting at Kelly Kunkel's house. Kelly is keeping the NSVMGA Facebook page updated. Those present at the meeting discussed ideas for storing/displaying handouts to be used at the farmers' market, county fair and other events.

Frederick: Angie Hutchinson reported that Winchester is considering a community garden. A county meeting is planned for March 26th.

Page: No report.

Shenandoah: Carolyn Wilson reported that the county will have a meeting on March 20th.

Warren: Frank Baxter reported that volunteers will be needed for landscape design and planting at the Samuel's Library.

Volunteer Coordinator's Report

1. **Recertification forms due:** Susan Garrett reported that recertification forms are due. County Coordinators should be in touch with you if you have not turned in your form; to be an Active MG you must turn in a recertification form.
2. **New NSVMGA Members:** Cindy Adams and Charlie Newton have both been reinstated. Joyce Scott has requested reinstatement as well. Deborah Byrd has transferred to NSVMGA (Frederick County) as an Intern, and Carol Pittillo has transferred (from southwest Virginia) to NSVMGA (Frederick County) as an Active MG with nearly 600 volunteer hours under her belt.
3. **Milestone Awards:** Susan announced that the Class of 2013 has two more members joining the ranks of Active MGs, which was followed by enthusiastic applause:

Anne Dewey-Balzhiser, Frederick County – 50 hours

Kelly Kunkel, Clarke County – 50 hours

Kelly Kunkel was present to accept her certificate and members applauded as she received her certificate.

Susan announced that **Carolyn Wilson will receive a 5000 Hour Milestone Award** at MG College, which was met with more hearty applause.

Old Business

Children's Activities: Angie Hutchinson reported that her Committee met with five attending and they compiled materials to be printed and placed in packets for each county. Master copies will be kept on file and new materials will be distributed from time to time.

New Business

Ask a Master Gardener Banners: Susan Garrett explained that the Board had voted to purchase a banner for each county and that the cost would be \$300-\$500 plus shipping (a discount might be still be available); she gave a detailed description of the vinyl outdoor banners and how they might be used at events. Susan referenced the NSVMGA Bylaws requirement for a membership vote for expenditures over \$250.

Susan Garrett made a motion to purchase 5 banners at a total cost of not more than \$500 plus shipping, and James Jones seconded. The membership voted and all were in favor with no objections and the motion passed (Quorum=19 Active, 28 Active present).

Adjournment: ***Mary Craig made a motion to adjourn, Suzanne Boag seconded, the motion passed with no objections.*** The meeting was adjourned at 4:55 p.m. and was followed by Kim Nowak's in-depth talk about farming and operating a farm market. Another great MG potluck followed Kim's talk made complete with plenty of camaraderie.

Respectfully submitted,

Suzanne Boag
Secretary, NSVMGA

MG Association Meeting Attendance March 16, 2014

Frank	Baxter (A)			
Suzanne	Boag (A)			
Skip	Bowling (A)	Guests		
Sharon	Bradshaw (A)			
Patricia	Burslem (A)	Kim	Nowak	
Deborah	Byrd (I)			
Bob	Carlton (A)			
Mary	Carlton (H)	A = Active		
Laurie	Cocina (A)	D = Adjunct		
Mary	Craig (A)	H = Honorary		
Claire	DeMasi (T)	I = Intern		
Saundra	Demko (A)	T = Trainee/Student		
Cathy	Dickey (I)			
Patricia	Dowell (A)			
Randy	Embrey (A)	Active Members Present=28		
Susan	Garrett (A)	Quorem = 19		
Rita	Guevremont (A)	Quorem = 25% of Active Members (76)		
Sally	Hale (A)			
Lynda	Hale (A)			
Larry	Haun (A)			
Virginia	Hisghman (D)			
Denise	Howe (A)			
Angie	Hutchinson (A)			
Roberta	Johnson (A)			
James	Jones (A)			
Theresa	Krause (A)			
Kelly	Kunkel (A)			
Helen	Lake (A)			
Michael	Marx (T)			
June	Newcomb (T)			
Siobhan	O'Brien (A)			
Belinda	Palmer(A)			
Sid	Rowlett (A)			
Joyce	Scott (D)			
Ginny	Smith (A)			
Sandy	Ward (T)			
Beth	Williams (I)			
Carolyn	Wilson (A)			