

**Northern Shenandoah Valley Master Gardener Association Meeting  
Warren County Government Center  
February 16, 2014**

Vice President Ginny Smith introduced Sondra Johnson, who gave a fascinating presentation on how she became an herbalist and the many uses of herbs.

President Bob Carlton brought the meeting to order at 3:00 p.m.

**January's Minutes:** Bob Carlton noted that the minutes were posted on the website and asked if there was a motion to accept. ***Cy Haley made a motion to accept the minutes as posted, Rich Howell seconded, and the motion passed with no objections.***

**Treasurer's Report:** Lee Demko presented the Treasurer's report for February as follows:

<i>Northern Shenandoah Valley Master Gardener's Association</i>			
Statement of Cash Operations for Period Ending			
2/10/14(covering 1/15/14-2/10/14)			
<b>Checking: Opening Balance – January 31/2014</b>			<b>\$9727.42</b>
<b>Income:</b> Deposit (none)			
	Total Income for February, 2014 (as of 2/10/2014)		
<b>Expenses:</b> (15)			
	Total expenses for February 2014 (as of 2/10/2014)		<b>\$ 1008.61</b>
	#1427 – L Hoffman	\$133.61	
	#1426 – reimb R S Collett	\$225.00	
	#1428 – spker fee – C Frenzel	\$50.00	
	#1429 - " S Carroll	\$50.00	
	#1430 " J Fields	\$50.00	
	#1431 " B Mackintosh	\$50.00	
	#1432 " M Neese	\$50.00	
	#1433 " F Frenzel	\$50.00	
	#1434 " T Roulston	\$50.00	
	#1435 " D Dillon	\$50.00	
	#1436 " T Fogel	\$50.00	
	#1437 " C Schmidt	\$50.00	
	#1438 " A Straw	\$50.00	
	#1439 " M Stickley-Godinez	\$50.00	
	#1440 " R McDuffie	\$50.00	
<b>Checking: Closing Balance – February 10, 2014</b>			<b>\$8,718.81</b>
<b>Investments:</b>	<b>CD</b>	Cert Dep., United Bank 11/4/13 Maturity	<b>\$5172.24</b>
	<b>Savings Acct</b>	Savings Acct. United Bank	<b>\$5102.08</b>
		<b>Total Cash on hand February 10, 2014</b>	<b>\$18,994.41</b>
Prepared by: Sandra Lee Demko			

**Vice President's Report:** Ginny Smith reported that the March Association Meeting will be held at the Mid-Atlantic Farm Credit Office located at 125 Prosperity Drive in Winchester on Sunday, March 16<sup>th</sup> at 4:00 p.m.; Beth Nowak from Mayfair Fair will be the guest speaker and her topic will be fruits and vegetables.

### **Standing Committees**

**Publicity:** No report.

### **Education:**

1. **Public Speaking/PowerPoint Workshop:** Helen Lake reported that Anne Dewey-Balzhiser will be giving a workshop on public speaking and PowerPoint presentations on Saturday, **February 22, 2-3:30 p.m.** at the Museum of the Shenandoah's Learning Center located in Winchester. She added that walk-ins are welcome.
2. **Garden in the Valley Symposium:** Helen reported that the Symposium is being held Saturday, March 15<sup>th</sup> at Shenandoah University's Hester Auditorium from 7:30 a.m. to 4:00 p.m. She explained that this is our annual fundraiser and proceeds will go to the scholarship fund. Lynn Hoffmann has received 50 registrations thus far. The 2014 MG students will also attend as part of their class training. The cost is \$45, but Active Master Gardeners will receive a discounted price of \$35 (Active MG is defined by payment of dues for 2014 and completion of 20 Project & 8 Education hours for 2013). The price includes a continental breakfast and then lunch in the Shenandoah University dining hall. Each attendee will receive a packet of information which will include the speakers' bios (also to be posted on the website alongside the flyer). Registration forms are available on the website. Sharon Bradshaw reported that event publicity was being covered via press releases, newspaper articles, our website, radio, and email contacts. She provided flyers to county members to post at various strategic locations in each county which included Post Offices, libraries, and various public bulletin boards. Teri Merrill wrote an article for the Winchester Star that appeared yesterday, February 15<sup>th</sup>.
3. **Junior Master Gardeners (Jr. MG):** A planning meeting is scheduled for the Jr. MG Program for homeschoolers on Tuesday, February 18<sup>th</sup> at 11:00 a.m. at the Frederick County Extension Office. This week, Sharon Bradshaw will teach a class for the Greenwood Mill Elementary Jr. MGs on Vermiculture.

**Membership:** Mary Craig reported that the Membership List will be updated on both VMS and the Website after 2014 dues are paid today. She urged MGs to turn in hours to maintain Active status.

**Newsletter:** Bob Carlton reminded everyone to send MG articles and pictures to the Newsletter Editor, Richard Stromberg: [risy@embarqmail.com](mailto:risy@embarqmail.com).

### **County Coordinators Reports**

**Clarke:** Mary Craig reported that Mary Flagg organized a Clarke Meet & Greet that was held at Janet Keithley's house and attendance was good. Clarke will have a county planning meeting in March.

**Frederick:** Emily Wickham reported that a Green-line meeting will be held at her home on Saturday, February 22 at 10:00 a.m. to review with volunteers what worked and what did not for last year's Green-line.

**Page:** Charlie Newton reported that Page has a new project to help protect a state champion Chinquapin Oak tree located next to a county office building. MGs will coordinate the clean-up of the area surrounding the tree and provide guidance on tree care. Lesley Mack reported on publications available from a Tree Steward group educating the public on negative effects of ivy deserts and mulch volcanoes.

**Shenandoah:** Bob Carlton reported that the green-line is up and running.

**Warren:** Katherine Rindt reported that a county planning meeting was held today. April 7<sup>th</sup> the help desk will become operational for the season.

### **Volunteer Coordinator's Report**

**New MG:** Susan Garrett announced that Kris Behrends had completed her 50 hours, which was met with applause. Kris lives in Shenandoah County and is currently volunteering as a technical assistant for the Class of 2014.

**2013 Milestones:** Susan announced the following milestone achievements and each was recognized with applause and a Valentine treat:

**250 Hours:** Loretta Allison, Sharon Bradshaw, Pat Burslem, Donna Downing, Sarah Kohrs, Theresa Krause, Ellen Markel, Teri Merrill, and Anna Mae Ortgies.

**500 Hours:** Susan Garrett, Malinda Gordy, Rich Howell, Angie Hutchinson, Janet Keithley, and Belinda Palmer.

**1000 Hours:** Cy Haley.

**3000 Hours:** Bob Carlton

**5000 Hours:** Carolyn Wilson.

All MGs present received a Valentine heart lollipop in recognition of the fact that we love all our volunteers.

**MG License Plate:** Susan reported that we may have an MG license plate next year.

**Transfer MG:** Susan reported that Carol Pittillo has requested a transfer to NSVMGA; she comes to us from a southwestern MG unit where she served as Time Keeper and volunteered over 500 hours.

**NSVMGA Website/VMS:** Susan reported that the website has a quick-link to VMS. Volunteers can check hours by entering a start and finish date to limit the search to a particular time frame or year. PowerPoints are available for use in presentations and can be found on VMS under Newsletters/documents, then PowerPoints and Talks; please give credit to the original author/creator of any PowerPoint used in a presentation.

**VCE Agent:** Mark Sutphin praised NSVMGA for making over 7000 contacts and working over 7700 volunteer hours in 2013. He added that all our work and excellent reporting showed increases for 2013 over 2012; 22% increase in reported hours and 205% increase in the number of contacts reported. Mark thanked us for our efforts.

**Guidelines Review Report:** Cy Haley reported that she is in the process of compiling the revisions submitted to her and assumes that if revisions have not been submitted that no changes are needed for that position. She will submit the updated document to the Committee, then the Board for approval. The finalized document will then be submitted to the membership for approval.

**GardenFest Report:** Cy Haley reviewed the planned layout map for GardenFest 2014, which will be held at Belle Grove Plantation located in Frederick County. She explained that coordinators have been assigned to each activity and those coordinators are responsible for lining up volunteers for their respective activities. Cy said that she still needs a parking coordinator. Set-up will take place on Friday, June 6, all day. Saturday, June 7<sup>th</sup>, is the day of the event 8:00 a.m. to 3:00 p.m.; volunteers should be plan to be there from 7:00 a.m. to 4:00 p.m.

**2014 Master Gardener Class Update:** Rich Howell asked the seven students present to stand and introduce themselves; hearty applause followed the introductions. Bob Carlton encouraged all present to make an effort to say hello to our new students and make them feel welcome.

### **Old Business**

**2014 Budget:** Bob Carlton reported that the Board had approved the 2014 Budget and called for a membership vote. ***Cy Haley made a motion to approve the 2014 Budget as submitted and approved by the Board, and Rich Howell seconded. There was no discussion and the membership voted in favor of approving the 2014 Budget with no objections. (19 Active Members required for a quorum; 32 Active Members present).***

### **New Business**

**Honorary Membership:** Bob Carlton reported that the Board granted Mary Carlton Honorary NSVMGA membership for 2014.

**NSVMG Lanyards:** Marianne Pagington has NSVMG lanyards for sale for \$3.50.

**Adjournment:** ***Mary Craig made a motion to adjourn and Cy Haley seconded. The motion passed and the meeting was adjourned at 3:50 p.m.*** The meeting was followed by a delicious potluck and lots of camaraderie.

Respectfully submitted,

Suzanne Boag  
Secretary, NSVMGA

MG Meeting Attendance  
February 16, 2014

Kris	Behrends (A)				
Suzanne	Boag (A)		<u>Guests</u>		
Sharon	Bradshaw (A)				
Marsha	Burd (A)		Carol	Pittillo	(MG Transfer)
Clarisse	Bushman (A)		Mark	Sutphin	(VCE Agent)
Bob	Carlton (A)				
Mary	Carlton (H)				
Mary	Craig (A)				
Claire	DeMasi (S)				
Lee	Demko (A)		74 Active Members		
Patricia	Dowell (A)		32 Active Members Present		
Randy	Embrey (A)		19 Active Members Required for Quorum		
Mary	Flagg (A)		(1/4 of Active Membership)		
Susan	Garrett (A)				
Rita	Guevremont (A)		A=Active		
Cy	Haley (A)		D= Adjunct		
Larry	Haun (A)		H= Honorary		
Scott	Hinkle (A)		I= Intern		
Denise	Howe (A)		S= Student		
Rich	Howell (A)				
Kaye	James (D)				
James	Jones (A)				
Theresa	Krause (A)				
John	Kummer (S)				
Kelly	Kunkel (2013-I)				
Helen	Lake (A)				
Charles	Layton (S)				
David	Look (A)				
Lesley	Mack (A)				
Tom	Mack (A)				
Glenn	Martin (2013-I)				
Michael	Marx (S)				
June	Newcomb (S)				
Charles	Newton (D)				
Siobhan	O'Brien (A)				
Marianne	Pagington (A)				
Belinda	Palmer (A)				
Ginny	Reed (2013-I)				
Katherine	Rindt (A)				
Sid	Rowlett (A)				
Ginny	Smith (A)				
Elke	Thomas (A)				
Cyndi	Walsh (S)				
Sandra	Ward (S)				
Emily	Wickam (A)				