

**Northern Shenandoah Master Gardeners Association  
Board of Directors Meeting  
Angie Hutchinson's home, Winchester  
June 18, 2012**

**Attendees:** President Cy Haley, Vice President Angie Hutchinson, Past President Bob Carlton, Secretary Suzanne Boag, Extension Agent Mark Sutphin, Shenandoah County Coordinator Carolyn Wilson, and Timekeeper Susan Garrett.

President Cy Haley brought the meeting to order at 6:15 p.m.

**Reports of Boards**

**Vice President's Report:** Angie Hutchinson announced that we had raised \$621 at GardenFest from Second Hand Rose, which will be donated to Belle Grove as agreed. The remaining items from Second Hand Rose will be donated to Blue Ridge Hospice and Salvation Army. ***Angie made a motion to purchase a third cash box for use at Second Hand Rose. Suzanne Boag seconded, all four Board members present agreed, and the motion passed.*** Angie listed upcoming meetings as follows:

- |            |                                                               |
|------------|---------------------------------------------------------------|
| 24 June    | Lee Ruddle's house, Warren County, Lee's Garden talk and tour |
| 22 July    | Tom & Lesley Mack's house, Page County, topic TBA             |
| 19 August  | Blandy, Clarke County, Herb Garden                            |
| 16 Sept.   | TBA                                                           |
| 21 October | Location TBA, Orchids                                         |
| 18 Nov.    | Warren County Government Center, Annual NSVMGA Election       |

**Treasurer's Report:** Luann Laundry emailed the report to the Board as follows:

<i>Northern Shenandoah Valley Master Gardener's Association</i>				
Treasurer's Report				
Thursday, May 31, 2012				
<u>FINANCIAL POSITION</u>				
<b>Checking Balance - April 30 2012</b>				<b>\$ 6,423.21</b>
<b>INCOME:</b>	5/16/2012 Dues \$40, Expo reimb \$100, Donation \$25.00			\$ 165.00
	5/22/2012 Raffle \$145, Dues \$90			\$ 235.00
			Total Income	<b>\$ 400.00</b>
<b>EXPENSES:</b>	# 1295 - V. Hisghman - Fed County Exp - Reimb			\$ 31.89
	# 1296 - L. Hoffmann - J. MG Exp - Reimb			\$ 307.73
	# 1297 - T. Merrill - Gardenfest Exp - Reimb			\$ 42.46
	# 1298 - D. Freese - HJ Barbour Elem Garden - Reimb			\$ 194.90
	# 1305 - C. Wilson - Printing/Advertising - Reimb			\$ 28.35
	# 1306 - L. Hoffmann - Jr. MG Shirts _ Reimb			\$ 340.50
			General Sub Total	<b>\$ 945.83</b>
	2012 MG Class			
	# 1299 - J. Rau - Speaker			\$ 50.00
	# 1300 - M. Meese - Speaker			\$ 50.00
	# 1301 - T. Roulston - Speaker			\$ 50.00
	# 1302 - B. Mackintosh - Speaker			\$ 50.00
	# 1303 - M. Olien - Speaker			\$ 50.00
	# 1304 - D. Dillon - Speaker			\$ 50.00
			2012 MG Class Sub Total	<b>\$ 300.00</b>
			Total Expense	<b>\$ 1,245.83</b>
<b>Checking Balance - May 31 2012</b>				<b>\$ 5,577.38</b>
<b>Investments</b>				
	CD	12 mo. 5/4/12 Maturity	\$ 6.48	<b>\$ 5,158.08</b>
	CD Renewal July 21, 2013	18 mo. 1/21/12 Maturity	\$ 12.76	<b>\$ 5,075.67</b>
			Net Worth	<b>\$15,811.13</b>

Of note, the GardenFest Plant Sale raised \$2465.10; the raffles raised \$585.50, and to date \$628.00 has been paid in dues. Carolyn Wilson stated that fewer plants were donated this year than in past years and the Board discussed purchasing potting soil for MGs who plan to donate plants as a way to encourage donations. **Suzanne Boag made a motion to purchase not more than \$100 worth of potting soil to be used for GardenFest plant donations. Bob Carlton seconded, and all four Board members present agreed. The motion passed.**

**Secretary's Report:** Suzanne Boag stated that the minutes had been posted on the website and asked for changes or corrections. ***Bob Carlton made a motion to accept the minutes as posted, Angie Hutchinson seconded, and all four Board members present agreed. The motion passed.***

## **Standing Committees**

**Communications and Publicity:** No report.

**Education:** Angie Hutchinson noted that the Jr. Master Gardeners 2012 budget did not cover MG out of pocket expenses and suggested the budget for that program be increased. Cy Haley recommended that the Board discuss this when the annual budget is voted on later in the year.

**Timekeeper:** Susan Garrett stated that the membership recertification mailing had been a great success. She will present the results at the end of the campaign. The cut off for responses to the mailing will be September 1. In addition, Dave Close is heading up a pilot membership program.

**Membership:** No report.

**Newsletter:** No report.

**Special Committees:** No reports.

## **County Reports**

**Clarke:** No report.

**Frederick:** No report.

**Page:** No report.

**Shenandoah:** Carolyn Wilson stated that MGs are working at two farmers' markets: 1) Fort Valley Nursery in Woodstock and Interns are helping with that, 2) Strasburg, third Friday evening, and there was a good turn out with two Interns helping out.

**Warren:** No report.

## **Volunteer Coordinator's Report**

**Nominations:** Cy Haley reminded the Board that elections are in November. So far, Elizabeth Bevan has agreed to be Volunteer Coordinator after training with Cy for the next few months.

**VMGA Liaison Report:** No report.

## **Old Business**

**2012 GardenFest Recap:** The Board agreed that we need to ensure that our signage is up before and during the event. Mark Sutphin suggested that we bring the FFA volunteers back next year to help with set up.

**MG Road trips:** Angie Hutchinson brought up the idea of an MG road trip. Mt. Vernon, Monticello, Longwood Gardens, Winterthur and the National Botanical Gardens in D.C. were all enthusiastically discussed by the Board. Longwood Gardens and the Lewis Ginter Botanical Gardens were both considered for a possible Christmastime trip. The Lewis Ginter Botanical Gardens appealed to all present for a Christmastime road trip and Angie volunteered to gather information about the gardens as well as transportation costs.

**Reinstate Honorary Member:** Carolyn Wilson asked if the Board would consider reinstating Mary Carlton as an Honorary MG considering all her contributions to our organizations and frequent attendance at meetings and events. ***Suzanne Boag made a motion to reinstate Mary Carlton as an Honorary MG for 2012, Angie Hutchinson seconded, and all four Board members present agreed. The motion passed.***

**Reactivation of MG Membership:** Susan Garrett explained that MGs wishing to be reactivated must do the following:

1. An inactive member would need to pay dues, which changes his/her status to Adjunct member for 2012 (full membership in a year is contingent on earning 20 project hours and 8 education hours in the preceding year).
2. Once 2012 dues have been paid and project and education hour requirements completed, you are then eligible for full Master Gardener membership in 2013.

3. When 2013 rolls around, having fulfilled your 2012 MG requirements (dues and hours) you would need to pay your 2013 dues in order to be considered an Active MG for the year.
4. Members who are reactivating are strongly urged to begin attending meetings again, so they can meet the new members who have joined since the time they became inactive, and to turn in their timesheets on a quarterly basis.

Suzanne Boag suggested that we consider a welcome back email as well as recognition at Association Meetings to make re-joining MGs feel welcome.

### **Email Board Votes**

**Change July Association Meeting Date:** Cy Haley called for a Board vote, “Tom & Leslie Mack would like to host the July meeting at their place but have a conflict with the regular Sunday meeting date, July 15<sup>th</sup>, and would like to hold it on the following Sunday, the 22<sup>nd</sup>. We would need board approval to change the date.” Angie asked, “Could we change the July meeting to July 22<sup>nd</sup>?” Luann Laundry responded, “It is fine with me.” Suzanne Boag responded, “I approve.” Bob Carlton responded, “The 22<sup>nd</sup> is fine with me.” Advisory Board members Lynn Hoffmann and Mary Craig also weighed in with approval of the date change. ***All five Board members agreed to the date change and the motion was passed.***

**Board Bonding:** June 19, 2012 Cy Haley called for a vote on purchasing bond coverage for our Board, “...I need a vote to approve a \$25,000 bond through CNA Surety for \$175.10 annually.” Luann Laundry responded, “I vote yes.” Bob Carlton responded, “Go for it.” And Suzanne Boag responded, “I vote yes.” Angie Hutchinson responded, “I’m with you all.” ***All five Board members voted yes, and the motion passed.***

**Adjournment:** ***Bob Carlton made a motion to adjourn at 8:15 p.m., Suzanne Boag seconded, and all four Board Members agreed. The meeting was adjourned.***

Respectfully submitted,

Suzanne Boag  
Secretary, NSVMGA