

**Northern Shenandoah Master Gardeners Association
Board of Directors Meeting
Museum of the Shenandoah, Winchester
July 18, 2012**

Attendees: President Cy Haley, Vice President Angie Hutchinson, Secretary Suzanne Boag, Treasurer Luann Laundry-Woodard, VMGA Liaison Mary Stickley, and Extension Agent Mark Sutphin.

President Cy Haley brought the meeting to order at 6:00 p.m.

Reports of Boards

Vice President's Report: Angie Hutchinson reported that Sunday's Association meeting would be held at the Mack's home in Luray and garden tours would be offered by Lesley and Tom Mack. August's Association meeting will be held at Blandy and will include an Herb Garden tour. Angie explained that the Board had discussed a possible garden tour of Luis Ginter Botanical Gardens in Richmond sometime in late November or early December. Angie is gathering information about a weekday tour, which would include a Schrock bus ride, garden entrance, a guided garden tour and a buffet dinner for approximately \$91 per person. The Lewis Ginter Gardens hold a GardenFest of Lights and caroling might be ongoing as well. The Schrock Bus Company requires a deposit for 36 paid passenger seats. Angie agreed to send Cy Haley details, and Cy will send out a NSVMGA-wide email about this trip. Mary Stickley also suggested Mount Cuba's Native Gardens, located in Delaware, as a possible garden tour destination for NSVMGA sometime in the future.

Treasurer's Report: Luann Laundry-Woodard reported that Bond coverage was approved and will cover all five Board members at an annual cost of \$170.10. The paperwork should arrive soon and the Board can review it and return with payment. Angie Hutchinson asked whether the Scholarship Fund was set up yet. Cy Haley explained that the Scholarship Fund will be kept separate from other MG accounts for IRS purposes and will need to have its own tax id number. Cy stated that Lynn Hoffmann is currently researching how best to manage the Scholarship Fund. Luann then presented this month's report as follows:

Northern Shenandoah Valley Master Gardener's Association

**Treasurer's Report
Saturday, June 30, 2012**

FINANCIAL POSITION

Checking Balance - May 31 2012					\$ 5,577.38
INCOME:	6/5/2012 Gardenfest (Plants \$2465.10, Raffle \$440.50)			\$2,905.60	
	6/24/2012 Gardenfest (Plants) \$46.00 and Dues \$100.00			\$ 146.00	
			Total Income		\$ 3,051.60
EXPENSES:	# 1307 FFA - Donation Gardenfest			\$ 100.00	
	# 1308 Suzanne Boag - Gardenfest & Sec Supplies -- Reimb			\$ 53.81	
	# 1309 Larry Haun - Jr MG Exp - Reimb			\$ 25.00	
	# 1311 Cynthia Haley - Gardenfest Exp - Reimb			\$ 599.58	
			General Sub Total		\$ 778.39
	2012 MG Class				
	# 1310 Virginia Tech - MG Handbooks			\$ 270.00	
	# 1312 Virginia Tech - Finance Charge			\$ 1.13	
			2012 MG Class Sub Total		\$ 271.13
			Total Expense		\$ 1,049.52
Checking Balance - June 30 2012					\$ 7,579.46
Investments					
	CD	12 mo. 5/4/12 Maturity		\$ 6.48	\$ 5,158.08
	CD	Renewal July 21, 2013	18 mo. 1/21/12 Maturity	\$ 12.76	\$ 5,075.67
			Net Worth		\$17,813.21

Secretary's Report: Suzanne Boag reported that the minutes were posted to the website and had been amended to include more specific details on the MG recertification process. She asked if there were any changes or corrections. **Angie Hutchinson made a motion to accept the minutes as amended, and Luann Laundry-Woodard seconded. All four Board members present agreed and the motion passed.**

Standing Committees

Communication and Publicity: No report.

Education: no report.

Finance: Cy Haley explained that this committee is made up of the President, the Treasurer, and two members at large. Two MG volunteers, preferably with a finance

background, will be needed for this committee, which will draw up the 2013 Budget. The Board discussed potential committee members who will be contacted and asked to volunteer.

Membership: Cy Haley reported that Susan Garrett, the NSVMGA Time Keeper, will be given time to educate 2013 Interns on the process of recording MG and project hours.

Time Keeper: Cy Haley reminded the group that Time Sheets were due July 1.

Newsletter: No report.

Program: Angie Hutchinson covered this in her VP Report.

Special Committees

Audit Committee: Cy Haley explained that we need to select committee members from the membership, who will be responsible for our annual audit – Board officers cannot serve on the committee. Group members suggested several MGs with a finance background, who will be contacted and asked to volunteer.

Bylaws Review Committee: No report.

County Coordinators' Reports

Clarke: No report.

Frederick: No report.

Page: No report.

Shenandoah: No report

Warren: No report.

Volunteer Coordinator's Report

2013 MG Class: Cy Haley reported that we are in need of a class coordinator. The Board discussed possible locations for the class and Mary Stickley noted that normally the class alternates between the northern and southern parts of the Shenandoah Valley. Since the 2012 class was held in Shenandoah, the 2013 class would then normally be held at the northern end of the valley. However, Page County is in need of new MGs and if a Page area MG would volunteer as coordinator and a suitable class location could be found, then the class might be held in Page next year. The Page County Greenway is a great source of hours for MGs and Interns. The Board discussed class time issues and Mary suggested that we consider holding class one week night and one

Saturday each week to better accommodate working people. Angie Hutchinson said we should emphasize that Interns must complete 50 hours of class time and 50 volunteer hours as well as the cost of the class when advertising.

VMGA Liaison Report

Mary Stickley reported that the next VMGA meeting will be held in August.

Old Business

Future Funding of 4-H Camp Vegetable Garden: July 6 via email, **Cy Haley called for a vote on annual funding of the 4-H Camp Garden Project with a yearly cost of \$250. Cy stipulated that if a MG project leader is not available for each year, then the funds would be withdrawn for that year.** Voting responses follow:

July 6, Cy Haley, "My answer is yes to approve the project as on-going with the stipulation that if a MG project leader is not available for each year then the funds are withdrawn for that year."

July 6, Suzanne Boag, "I approve the project and funding of \$250 per year as on-going with the stipulation that funds will be withdrawn if a MG project leader is not available for a particular year."

July 6, Luann Laundry, "Yes."

July 7, Bob Carlton, "Yes."

July 18, Angie Hutchinson, "I'm on board with this."

All five board members agreed to fund the project annually and the motion passed with no objections.

New Business

NSVMGA Publicity: Angie Hutchinson suggested that we try to get some publicity for the monetary donations we are making to various school projects including local papers like the ***Winchester Star*** and ***Northern Virginia Daily***.

Greenwood Mill MG Project: Cy reported that Lynn Hoffmann has been in contact with the principal of Greenwood Mill Elementary School in Frederick County regarding the establishment of a Junior Master Gardener Program there. She explained that a commitment level is necessary from the parents, school, and students. Tammy Epperson is the Junior Master Gardener Program leader.

Raised Bed Demo: Cy Haley reported that Larry Haun was willing to set up a raised bed demo in each county. Discussion ensued and some wondered if this could be done at county fairs and/or perhaps Southern States. Mary Sticklely suggested NSVMGA have a demo theme each year. Some ideas were a butterfly cage, worm compost bin, and raised bed. The idea would be to bring that year's demo to events and fairs.

Suzanne Boag made a motion to adjourn the meeting at 7:25 p.m., Angie Hutchinson seconded, and the meeting was adjourned.

Respectfully submitted,

Suzanne Boag
Secretary, NSVMGA